D. No. 562/Bt.

The Deans of Faculties,
The Principals of the Colleges,
Internal Audit Officer,
Deputy Finance Officers (Bills)/(Advances),
A.M.U. Aligarh.

Dated: 09/10/2012

Finance & Accounts Department
(Budget Section)
A.M.U., Aligarh.

Subject: Incurring of Expenditure on Entertainments.

In continuation of this office circular D.No.189/Bt. dated 16.6.2010 on the subject cited above I am to state that the Pro-Vice-Chancellor has approved the enhancement in the limit of incurring of expenditure on entertainment from Rs.5,000/- p.a. to Rs.10,000/- per annum for all the Deans of Faculties and the Principals of the Colleges, with the minimum expenditure on entertainment within the budget allocation, subject to the condition that no additional funds will be provided under the head of account "Contingencies" of the above offices due to this enhancement. The cigarettes, etc. may not be served in the meetings.

The above instructions may kindly be strictly followed.

(Yasmin Jalal Beg)
Finance Officer

Note: Please provide a photocopy to each staff.