Office Memo.

Pursuant to the order of the Vice-Chancellor issued by the Deputy Registrar (Councils) vide D.No. LD No.(C)/816 dated 08 June, 2015 regarding issuance of Identity Cards to Central Government Pensioners, all concerned are requested to circulate amongst the employees as well as eligible retired employees for making their identity card through M/s Campus Photo Service Shamshad Market, Jail Road, Aligarh authorized for the purposes of making Identity Card.

Interested pensioners/retired employees, if any, may kindly furnish their information along with two photographs (one to be pasted on space provided while the second one is to be pinned up in the enclosed proforma) through their Departments/offices and remit the necessary amount of Rs. 50/- in cash per retiree/pensioner. If any retired person does not have the latest photograph, he is, therefore, advised to contact with the aforesaid firm for the purpose and send the same to this office.

(Dr. Shah Mohammad Haris)
Assistant Registrar
(General)

Encl: as stated.

Distribution:

01. All Deans of the Faculties/DSW,
02. All Chairmen of the Departments of Studies,
03. All Principals of Colleges/Polytechnics/Schools,
04. All Heads of the Offices/Sections/Institutes/Cells/Units etc.
05. All Secretaries of the Associations/Unions,
06. Asstt. Registrar, Vice-Chancellor's Secretariat,
07. Section Officer, Pro Vice-Chancellor's Secretariat,
08. P.S. to Registrar/Controller/Finance Officer