Department of Library and Information Science  
Aligarh Muslim University, Aligarh

D.No.269/Lib.Sc.                                      Dated: 23/25.05.2015

Minutes

A Special Meeting of the Board of Studies of the Department was held on 23.05.2015 at 11:30 am in the Chairman’s Chamber.

The following members were present:—
1. Prof. Shabahat Husain (in-Chair)
2. Mr. S. Mustafa K.Q. Zaidi
3. Dr. Naushad Ali P.M
4. Dr. Sudharmas Haridasan
5. Dr. Nishat Fatima
6. Dr. Mehtab Alam Ansari
7. Dr. Muzamil Mushtaq
8. Dr. Mohammad Nazim

The following Agenda item was discussed:

**Item No.-1: Implementation of Choice Based Credit System (CBCS):** The Board discussed the ‘implementation of Choice Based Credit System (CBCS) and adoption of Credit and Grading system’ from the session 2015-16’.

It was resolved that:-
1. The Department conducts two Post graduate courses (i.e. M.Lib.I.Sc. and B.Lib.I.Sc.) of one year duration each and also offers Library Science as a Subsidiary Subject in B.A. I & II year.
2. The notification of the Controller dated 19.5.2015 categorically mentions about the implementation of CBCS in postgraduate courses (M.A./M.Sc./M.Com.).
3. The nature of M.Lib.I.Sc. and B.Lib.I.Sc. courses is akin to the other professional courses offered by the Department of Education and Department of Physical Education which have already been exempted from the CBCS system.
4. The BOS therefore decided that:
   4.1 The post Graduate Professional courses of B.Lib.I.Sc. and M.Lib.I.Sc. of one year duration each may also be exempted from CBCS, to be implemented from 2015-16.
   4.2 The scheme of ‘CBCS along with Credit and Grading system’ may, however, be implemented at B.A.level from the forth coming session (2015-16). The details of the courses offered as ‘Foundation course’ and ‘Open Elective Courses’ in Library and Information Science are enclosed herewith.

Mr. S. Mustafa Zaidi, Associate Professor, did not agree with the implementation of CBCS and submitted his **note of dissent** as follows:—

“The system has not been properly thought out. It erodes the autonomy of teachers and Universities; it shall ultimately result in teachers having no control over syllabi and examinations that will become centrally prescriptive.”
# B.A. (Library Science as a Subsidiary subject)

## Foundation, Compulsory/ Other Courses

### Open Elective Course

#### IV<sup>th</sup> Semester

<table>
<thead>
<tr>
<th>Paper No.</th>
<th>Course No.</th>
<th>Course Title</th>
<th>Credits</th>
<th>Sessionals</th>
<th>Mid-Semester Exam</th>
<th>End-Semester Exam</th>
<th>Total Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td></td>
<td>Introduction to Libraries and Information Centers</td>
<td>4 Credits</td>
<td>10</td>
<td>30</td>
<td>60</td>
<td>100</td>
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#### ELECTIVE 1

#### I<sup>st</sup> Semester

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<th>End-Semester Exam</th>
<th>Total Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>LS-101</td>
<td>Fundamentals of Librarianship</td>
<td>4 Credits</td>
<td>10</td>
<td>30</td>
<td>60</td>
<td>100</td>
</tr>
<tr>
<td>II</td>
<td>LS-102</td>
<td>Information Sources and Services (Theory)</td>
<td>2 Credits</td>
<td>10</td>
<td>30</td>
<td>60</td>
<td>100</td>
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#### II<sup>nd</sup> Semester

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<th>Mid-Semester Exam</th>
<th>End-Semester Exam</th>
<th>Total Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>LS-201</td>
<td>Knowledge Organization in Libraries</td>
<td>4 Credits</td>
<td>10</td>
<td>30</td>
<td>60</td>
<td>100</td>
</tr>
<tr>
<td>II</td>
<td>LS-202</td>
<td>Information Sources and Services (Practice)</td>
<td>2 Credits</td>
<td>10</td>
<td>30</td>
<td>60</td>
<td>100</td>
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#### III<sup>rd</sup> Semester

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<tr>
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<th>Sessionals</th>
<th>Mid-Semester Exam</th>
<th>End-Semester Exam</th>
<th>Total Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>LS-301</td>
<td>Library Classification</td>
<td>4 Credits</td>
<td>10</td>
<td>30</td>
<td>60</td>
<td>100</td>
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<tr>
<td>II</td>
<td>LS-302</td>
<td>Computer Applications to Libraries</td>
<td>2 Credits</td>
<td>10</td>
<td>30</td>
<td>60</td>
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#### IV<sup>th</sup> Semester

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<tr>
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<th>Credits</th>
<th>Sessionals</th>
<th>Mid-Semester Exam</th>
<th>End-Semester Exam</th>
<th>Total Marks</th>
</tr>
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<tbody>
<tr>
<td>I</td>
<td>LS-401</td>
<td>Library Cataloging</td>
<td>4 Credits</td>
<td>10</td>
<td>30</td>
<td>60</td>
<td>100</td>
</tr>
<tr>
<td>II</td>
<td>LS-402</td>
<td>Library Management and Operations</td>
<td>2 Credits</td>
<td>10</td>
<td>30</td>
<td>60</td>
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Total Credits = 24  Total Marks = 800
UNIT-I

• Reference and Information Sources: Definition, Need, Purpose and Types (Primary, Secondary and Tertiary)
• Reference and Information Services: Definition, Need, Purpose and Types (Ready/Long Range)
• On-Line Information Sources
• On-Line Reference/Information Services

UNIT-II

• Criteria of Evaluation of Reference Sources
• Types of Users
• User Education : Definition, Importance and Methods
• Information Search and its Technique.
• Compilation of a Bibliography: Techniques and Steps

Item No. 2 Restructuring and Revision of the courses:
The following changes in the syllabi of various courses have been approved
BLS-7004 (Library Classification Practice by DDC)
New Title: Library Classification Practice by CC and Elementary DDC

Library Classification Practice by CC and Elementary DDC

Section –‘A’ Practical classification of simple and complex titles by Colon classification (Ed. 6 reprint)
with the help of the prescribed rules and the following tables and techniques:
- Main Classes
- Common Isolates: Anteriorising and Posteriorising
- Time isolates
- Space isolates
- Language isolates
- Phase, Intra-facet and Intra-array relations
- Schedules of special isolates
- Devices : Subject, Geographical, chronological, Super-imposition and Alphabetical
- Parallel Schedule Device

This section of Question Paper will be divided into two parts as follows:-

Note : Five Titles are to be classified by CC (6th Ed.) and ONE class number will be given for digit by digit interpretation.
Section- ‘B’ Dewey Decimal Classification 22nd & 23rd edition

Practical Classification of simple titles involving use and application of following tables and techniques:
- Three Summaries
- Standard Sub-Divisions (Table-I)
- Area Table (Table-2)

Structure of the Question paper:
This section of Question Paper will be divided into two parts as follows:-

Note : Five Titles are to be classified by DDC and ONE class number will be given for digit by digit interpretation.

Reading List:

Paper-V Credits: 4
BLS-7005 Library Cataloguing Practice Marks: 100

New Title: Library Cataloguing Practice-I

Descriptive and Classified Cataloguing of Printed Monographs using AACR-2 using Sear’s List of Subject Heading and CCC (5th ed.) using Chain Procedure for Subject Cataloguing of:
- Single Personal Author
- Joint Personal Author
- Pseudonymous works
- Simple Personal Name entries in Hindi and Urdu by AACR-2.

- The practical class record of the items catalogued and entries made will be maintained by each student.
- The Practical examination through a paper containing reproductions of title page of the documents with other information required for cataloging.
Structure of Question Paper

Section -A:  Shall have THREE titles of documents in English language to be catalogued by AACR-2 & CCC.

Question No:1 shall be compulsory. The candidates shall be required to catalogue the title either according to CCC or AACR-2.

Question No:2 will consist of title to be catalogued by AACR-2.

Question No:3 will consist of title to be catalogued by CCC.

Section –B:  Shall have TWO titles dealing with personal name headings, one in Hindi and the other in Urdu. The examinees will be required to catalogue only ONE title either in Hindi or Urdu language according to AACR-2

Paper-II
BLS-8002

IT Applications in Libraries (Theory)

UNIT-II
Delete: WINISIS and KOHA

Paper-IV
BLS-8004

Library Classification (Practice) by CC & UDC

New Title:   Library Classification (Practice) by DDC & Elementary UDC

Section ‘A’  Dewey Decimal Classification 22nd & 23rd edition

Practical Classification of complex titles involving use and application of following tables and techniques:

- Sub-Divisions of Individual Literatures (Table – 3)
- Sub-Divisions of Individual Languages (Table – 4)
- Racial, Ethnic and national Sub-Divisions (Table – 5)
- Languages (Table – 6)
- Add to instructions:
  … ‘Add from tables
  … ‘Add from schedules’
  … ‘Add from both tables and schedules’
  ------Manual
  ------Relative Index

NOTE:-  In this section, TEN titles are to be classified by Dewey Decimal Classification (22nd /23rd Edition) and TWO class numbers will be given for digit by digit interpretation.
Section ‘B’ Universal Decimal Classification (Abridged Edition) 2003
Practical classification of Simple titles involving the use of -
- Main Tables
- Common and special Auxiliaries

Structure of the Question paper:
The Question Paper will be divided into two parts as follows:-

Note : In this section, Five Titles are to be classified by UDC (3rd Abridged Ed.) and ONE class number will be given for digit by digit interpretation.

Reading List:

Paper-V
BLS-8005 Library Cataloguing (Practice) by CCC (5th ed.) Marks: 100

New Title: Library Cataloguing Practice-II

- Descriptive Cataloguing of Printed Monographs using AACR-2 using Sear’s List of Subject Headings for Subject Cataloguing of:
  - Corporate Authors
  - Multi Volume
  - Composite works
- The practical class record of the items catalogued and entries made will be maintained by each student.
- The Practical examination will be conducted through a paper containing reproductions of title pages of the documents along with other information required for cataloging.

Structure of Question Paper: The question paper will comprise of FOUR titles of English language documents to be catalogued by AACR-2

Paper-VI
BLS-8006 Information Technology (Practice) Marks: 50

Add WINISIS in Database computation

The meeting then came to an end with a vote of thanks to the chair.

(Prof. Shabahat Husain)
Chairman