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### Subject Specific (Specialization)

#### SECTION I

1. **EDUCATIONAL MEASUREMENT & GUIDANCE**
   4. Achievement Tests - Essay type & Objective type tests, Short Answer type test.
   5. Semester System, Internal Assessment & Question Banking.
   7. Types of Guidance
   8. Tools & Techniques of Guidance
   9. Group Guidance – Aim & Values
   10. Activities in Group Guidance.

2. **EDUCATIONAL ADMINISTRATION, PLANNING AND FINANCE**
   1. Meaning, concept, Scope, Importance, Objective, types of educational administration. Features of planning and finance.
   2. Sources of finance in Education.
   3. Educational Planning in five year plans.
   4. Different steps of educational Planning, Planning and administration in Distance Education.
   6. Approaches of Manpower planning.

#### SECTION II

3. **EDUCATION OF CHILDREN WITH SPECIAL NEEDS**
   1. Concept of Special Education.
   2. Trends in Special Education.
   3. Important legislation with Special reference to India.
   4. Education of Visually disabled children.
   5. Education of Hearing impaired Children.
   7. Education of Children with mental retardation.

#### SECTION IV

4. **EDUCATIONAL TECHNOLOGY AND COMPUTER APPLICATION**
   1. Meaning, definitions, scope and classification of Educational Technology.
   2. Hardware and Software.
   3. Basic concept of programming: Linear and branching.
   4. Prompting and development of programmed material
   5. Phases of Teaching: Pre-active, interactive and post-active phases.
   6. Levels of Teaching (Herbert’s approach)
   7. Families of Teaching models.
   8. Flander’s verbal interaction model.
   9. Use of computer technology in education.
   10. Net-working, Internet, e-mail and their uses.