Students Grievance Redressal Portal Team  
University Grants Commission  
Bahadurshah Zafar Marg  
New Delhi - 110002  

Subject: Details of Nodal Officer for UGC Online Students Grievance Redressal Portal.

In continuation to the office letter Ref.No.D-1870/(C) dated December 11, 2015 (Copy enclosed), on the subject cited above, the details in respect of Prof. Sheeba Hamid, Nodal Officer for UGC Online Students Grievance Redressal Portal, are as follows:

Name - Prof. Sheeba Hamid  
Designation - Professor  
Department - Commerce  
E. mail No. - sheeba.ranyah@gmail.com  
Mobile No. - +919319926119  
Tel. No. - (0571) - 2407861

(Ataat Husain)  
Deputy Registrar  
(Councils)
Students Grievance Redressal Portal Team
University Grants Commission
Bahadurshah Zafar Marg
New Delhi - 110002

Subject: Appointment of Nodal Officer for Students Grievance to be made in the light of UGC.

Kindly refer to your letter dated Nov. 18, 2015, on the subject cited above, received through e-mail.

In compliance with the said communication the appointment orders of the Nodal Officer for Students Grievance have been issued vide Office Memo vide No. Admin./LD/4569/NT/SAQ/GF-09 dated 02.12.2015.

A copy of the same is being sent herewith for information.

(Attaf Husain)
Deputy Registrar

Encl. As above
OFFICE OF THE REGISTRAR
(ADMINISTRATION SECTION-NT)
ALIGARH MUSLIM UNIVERSITY
ALIGARH

Dated: 02.12.2015

OFFICE MEMO

The Vice-Chancellor has appointed Prof. Sheeba Hamid, Department of Commerce as Nodal Officer for UGC Online Students Grievance Redressal Portal, in addition to her own duties, till further orders, with immediate effect.

(Md. Arifuddin Ahmed)
Deputy Registrar

No. Admin/LD 4569 /NT/SAQ/GF-09
Dated: 02.12.2015

Copy to:
1. Prof. Sheeba Hamid, Department of Commerce
2. Deans of Faculties/Dean Students' Welfare
3. Chairmen of the Departments of Studies/ Head of Offices/ Institutions
4. Principals of Colleges/ Polytechnics/ Schools
5. Provosts of Halls of Residence and NRSC
6. OSD (Development) Coordinator/ Dy Coordinator, Nodal Office, AMU Centres
7. Proctor/ Member-In-Charges/ Incharge, Dr. Ambedkar Chair of LS & R
8. Directors/ Coordinators of the Institutes/ Centers/ Units/ IOAC
9. Secretary, University Games Committee.
10. Editor, Muslim University Gazette
11. Acting University Librarian, Maulana Azad Library
12. Deputy Registrars/ Deputy Finance Officers/ Deputy Controllers/ PRO
13. Assistant Registrars/ Assistant Finance Officers/ Assistant Controllers
14. Assistant Registrar, Vice-Chancellor's Secretariat
15. Section Officer (PVC's Secretariat)
16. P.S. to Registrar/ Finance Officer / Sr. P.A. to Controller
18. System Manager, Computer Unit, Central Accounts Office
19. Web Master, AMU Website
20. Guard file

Deputy Registrar
(Administration-NT)