CHAPTER-II
DEPARTMENTS/BOARDS OF STUDIES
[Statute 20(2)(d) and 22]

1. Each Department of Studies shall consist of the following:
   (a) persons specified under Statute 20(2)(d)(i to iv);
   (b) teachers at the Women’s College maintained by the University engaged in teaching the
       subject or subjects assigned to the Departments;

   Provided that when the Department functions as Board of Studies, the following shall also be its
   members:

   (i) two persons engaged in teaching allied or cognate subjects in the University, to be assigned
       by the Academic Council for a period of two years;
       Provided further that no person shall be assigned to more than two Departments;
   (ii) two persons not engaged in teaching in the University, having expert knowledge of the
        subject or subjects taught in the Department to be co-opted by the Department for a period of
        two years.

2. In addition to the provisions made in Statute 22(3), the Boards of Studies shall:

   (a) recommend to the Faculty concerned the names of Moderators for all examinations.
   (b) recommend to the Committee for Advanced Studies and Research of the Faculty concerned
       the applications for admission to the Ph.D. course and the names of the supervisors;
   (c) perform such other functions as may be assigned by the Faculty concerned or the Academic
       Council or the Executive Council;
   (d) approve subjects for dissertation.

   Provided that the functioning of Departments of Applied Chemistry, Applied Mathematics, and
   Applied Physics shall be coordinated with the Departments of Chemistry, Mathematics and Physics
   respectively by separate committees to be constituted by the Academic Council consisting of the
   members of the Faculties of Science and Engineering & Technology for purposes of avoiding
   duplication in research, postgraduate courses, equipments and other related matters.

3. Quorum for the meeting of the Departments/Boards of Studies shall be one-third of its total
   membership.

4. (a) Subject to the provisions of Statute 8(1) of the Statutes of the University, the Chairman of a
    Department shall be appointed in the following manner, to wit-

† E.C. dated 30.11.95, 16/17.12.95, 6.4.96.
(i) In a Department where there is one Professor and no Reader, he shall be appointed Chairman for a period of three years.

(ii) In a Department where there are more Professors than one, the Professors shall be appointed Chairman in rotation according to their seniority in the grade of professor, each for a term of three years;

(iii) In a Department where there is one Professor and one Reader, the Professor shall be appointed first as Chairman of the Department and thereafter, the Reader shall be appointed for a period of three years.

(iv) In a Department where there is one Professor and more Readers, the Professor shall be appointed first as Chairman of the Department and thereafter the senior Reader from amongst the two senior most Readers by rotation for a period of three years or till another professor is appointed, whichever is earlier.

(v) In a Department where there is no Professor, Readers in the Department shall be appointed Chairman in rotation according to their seniority in the grade of Reader, each for a period of three years.

(b) The cycle of rotation under the provisions of sub-clause (a) above shall begin from the date to be notified by the Vice-Chancellor (hereinafter called the notified date), but if the person to be appointed Chairman under these Ordinances has been serving as Chairman during the period immediately preceding the notified date, his term shall be counted from the date he has been continuously holding office as Chairman of the Department, and if he has already continuously served for three years or a longer period as Chairman of the Department before the notified date, he shall cease to be Chairman on the notified date, and the person who would have been appointed Chairman after him under the provisions of sub-clause (a) above shall there upon take office in succession to him;

Provided that a person shall be eligible for re-appointment as Chairman, if, subsequent to his holding that office either there is no other person entitled to be Chairman, or all other persons entitled to be so appointed after him have duly held office in rotation and a new cycle of rotation has begun, in accordance with the provisions of sub-clause (a) above.

(c) When the office of the Chairman is vacant or when the Chairman is, by reason of illness, absence or any other cause, unable to perform the duties of his Office, the duties of the Office shall be performed by a person to be appointed as Acting Chairman by the Vice-Chancellor on the basis of seniority from among the Professors (and in case there is no Professor from among the Readers) of the Department.

Provided that in case the Chairman of a Department appointed under sub-clause (a) is absent from duty for any reason, or proceeds on leave, for a period of one year or longer, his appointment as Chairman shall come to an end with effect from the date of his absence and the next senior person shall be appointed as Chairman for a term of three years under sub-clause (a), with effect from the same date.

(d) In the Faculty of Medicine, no person who does not have the medical qualifications prescribed by the Medical Council of India as essential qualifications for being appointed as a Chairman or Head of the Department shall be appointed as Chairman of a Clinical...