OFFICE OF THE MEDICAL SUPERINTENDENT
J.N. MEDICAL COLLEGE HOSPITAL
ALIGARH MUSLIM UNIVERSITY, ALIGARH

URGENT/TODAY

NOTICE

With reference to the notification circulated vide D. No: 10/Gen dated 15-04-2020 this is to notify that the timing of the office of the undersigned shall be observed as follows during the month of Ramadhan-ul-Mubarak with effect from the day of its commencement. However, the timing for essential services and Drug and Non-Drug Store shall remain as usual.

On all working days
(Except Fridays)
Fridays

From 8:00 a.m. to 2:30 p.m.
(Without break)
From 8:00 a.m. to 12:00 noon

The above office timing is to be strictly adhered to by all concerned staff and attendance registers of all relevant offices will reach the Office of Principal & CMS by 08:15 a.m. sharp. The concerned offices are hereunder:-

1. Medical Superintendent's Office
2. Accounts Section, JNMCH
3. Purchase Section, JNMCH
4. Care Taker Office, JNMCH
5. Maintenance Store, JNMCH
6. Linen Store, JNMCH

D. No: 122/MCH

Copy to:-

1. Principal & Chief Medical Superintendent, JNMCH
2. All Chairmen, Department of Studies, Faculty of Medicine
3. All Deputy Medical Superintendents, JNMCH
4. Personal Secretary to Vice Chancellor for kind information of the V.C.
5. Personal Secretary to Registrar for kind information to the Registrar, AMU.
6. Casualty Medical Officer-Incharge, JNMCH
7. AFO (Hospital)/S.O. (Hospital)/(Purchase)/(Kitchen)/ Nursing Supdt. Office/Attendance Section/Unit Incharges
8. Care Taker, JNMCH/Incharge-Drug Store/Non Drug Store
9. Office Copy

(Prof. Haris M. Khan)
Medical Superintendent

Dated: 25-04-2020
Medical Superintendent
J.N. Medical College Hospital
A.M.U., Aligarh

Chairman
Department of Dermatology
J.N. Medical College
A.M.U., Aligarh

Medical Superintendent
J.N. Medical College Hospital
A.M.U., Aligarh