SAROJNI NAIDU HALL
Aligarh Muslim University, Aligarh
NOTICE INVITING TENDERS
(Item rate basis)
Based on DSR-2014

1. Tenders are hereby invited on behalf of the Aligarh Muslim University, Aligarh for the work of:
   Name of Work: Refer enclosure for the details of Tender Notice for (06) works at Annexure-

   Estimated Cost of Rs.

2. Contract documents consisting of detailed plans, complete specifications, the schedule of quantities and the
   articles of Agreement to be complied with by the person whose tenders may be accepted, which will also be found
   printed in the form of tender can be seen/purchased from the Provost Office, S.N. Hall between the hours of
   9:30 am and 01:00 pm every day, except on Sunday, public holidays & Friday 8:30 am to 12 Noon.
   The site for the work is available/shall be made available in parts as specified.

3. Tenders which should always be placed in sealed cover, with the name of work written on the envelopes will be
   received by the Provost Office, S.N. Hall on ...........upto ...........and will be opened by her in his Office on the
   same day at .............

4. Tenders on prescribed form can be obtained from the Cashier/Accountant Provost Office, S.N. Hall on payment of
   a sum of Rs.500/- in cash which will not be refundable in any case.
   a. The time allowed for carrying out the whole work will be ........... Months to be reckoned from the tenth
      day of the date of written order to commence work (work order).

5. The contractor should quote in figures as well as in words the rates and amounts tendered by them. The amount for
   each item should be worked out and the requisite total given.

6. When a contractor signs a tender in an Indian language, the total amount tendered in the case of from No. 7 should
   also be written in the same language. In the case of illiterate contractors the rates of the amounts tendered should
   be attested by a witness.

7. Issue of tender from will be stopped two days before the date fixed for the opening tenders.

8. Earnest money, amounting to Rs...............unless exempted) in cash/F.D.R. drawn on any scheduled bank of
   Aligarh only duly pledged to Finance Officer must accompany each tender and is to be in a sealed cover super
   scribed. The name of work and addressed to the Provost Office, S.N. Hall, Aligarh Muslim University, Aligarh.

9. The contractor, whose tender is accepted (unless exempted) will be required to furnish by way of security deposit
   for the due fulfillment of his contract, such sum as will amount.

Security Deposit:
The Security deposit shall be deducted from the bill of the contractor at a uniform rate of 10% of the tendered cost
of the work subject to a maximum of Rs.5,00,000/-
The security deposit will be collected by deduction from the running bills of the contractor at the rates mentioned
above and the earnest money deposited at the time of tenders will be treated as part of the security deposit. The
security amount will also be accepted in cash or fixed deposit receipts.

10. The acceptance of a tender will rest, with the Provost, S.N. Hall/VC/Works Award Committee/Building
    Committee etc. who does not bind himself to accept the lowest tender, the reserves to himself the authority to
    reject any or all of the tenders received without the assignment of a reason. All tender in which any of the
    prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

11. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractor who resort to
    canvassing will be liable to rejection.

12. All rates shall be quoted on the proper form of the tender alone.

13. An item rate tender containing percentage below/above will be summarily rejected. However, where a tender
    voluntarily offers rebate, the same may be considered.

14. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be
    responsible for taking instructions from the Engineer-In-Charge shall be communicated to the Provost Office, S.N.
    Hall, Aligarh Muslim University, Aligarh.

15. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in
    such a way that interpolation is not possible. The total amount should be written both in figures and in words. In
    case of figures the words 'Rs' should be written before the figure of rupees and words 'P' after the decimal
    figures, e.g., Rs.2.15 'P' and in case of words 'Rupees' should precede and the word 'Paisa' should be written at
    the end, unless the rate is in whole rupees and followed by the words 'only' it should invariably be upto decimal
    places. While quoting the rate in schedule of quantities, the word 'only' should be written closely following the
    amount and it should be written in the next line.

16. The University does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting
    the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

17. Trade Tax or any other tax on material in respect of this contract shall be payable by the contractor and University
    will not entertain any claim whatsoever in the respect.

18. The contractor must produce latest Income-Tax clearance certificate before the tender papers can be sold to him.

19. The contractor shall not be permitted to tender for works in the University if his near relative is posted as Section
    Officer (Accounts) or as an officer in any capacity between the grades of Provost and Section Officer (both
inclusive. He shall also intimate the names of persons who are working with him in any capacity of are subsequently employed by him and who are near relative to any officer in the S.N. Hall or in the Internal Audit Office. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of the department.

20. No officer of the University is allowed to work as a contractor for a period of two years of his retirement from University service, without the previous permission of the Vice-Chancellor. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the University as aforesaid before submission of the tender or engagement in the contractor's service.

21. The tender for works shall remain open for acceptance for a period of ninety days from the date of opening of tenders. If any tendered withdraws his tender before the said period or makes any modification in the terms and conditions of the tender which are not acceptable to the department, then the University shall, without prejudice to any other right or remedy, be at liberty to forfeit the 50% earnest money absolutely. This may be done by forfeiting the earnest money deposited or adjusting the amount from any other bills/claims of the contractor.

22. The contractor exempted from payment of earnest money/security deposit in individual cases should attach with the tender an attested copy of the Provost letter exempting the payment of earnest money and security deposit and should produce the original whenever called upon to do so.

23. The tender for the works shall not be witnessed by contractor or contractors who himself/herselfs has/have tendered or who may and has/have tendered for the same work. Failure to observe this condition could render tenders of the contractors tendering as well as witnessing the tender liable to summary rejection.

24. The tender of the composite work includes the Building works, sanitary and water supply installations, and drainage work.

25. It will be obligatory on the part of the tenderer to tender and sign the tender documents for all the components parts and that after the work is awarded, he will have a enter into an agreement for each component with the employer.

26. The tenderer, apart from being class I (B&R) contractor must associate himself with agencies of the appropriated class which are eligible to tender for (i) Building (ii) Sanitary and Water Supply installation and (iii) Drainage.

27. The contractor shall submit list or works of works which are in hand (in progress).

Provided that in case the contractor who is registered under Class III, IV & V has already 3 or more works of the University in hand or in case the contractor registered under: Class I & II has already 2 or more works of the University in hand, shall be required to submit NO OBJECTION CERTIFICATE for tendering for more new works from the Provost, S.N. Hall, failing which the tender shall be rejected outright and will not be considered at any cost.

In addition to consideration already laid down, the tenderers are required to fulfill the following additional conditions, failing which tenders are liable to be rejected.

Note: 1. Besides registered contractors of this University, tenders may also be sold to such contractors who are enlisted with CPWD/PWD/ME/S/Railways and other government departments, provided they have obtained permission of the undersigned.

2. The contractor shall submit an irrevocable performance guarantee of @ 5% of the tendered amount within 15 days from the issue of letter of acceptance, in the form of cash/FDR pledged in favour of Finance Officer, AMU, Aligarh.

Ref. No. Dated:

Copy to:

1. Collector, Aligarh;
2. Central Public Works Department (CPWD), Aligarh.
3. Public Work Department (PWD), Aligarh;
4. Nagar Nigam, Aligarh;
5. Zila Parishad, Aligarh;
6. Registrar, Aligarah Muslim University, Aligarh;
7. Finance Officer, Aligarh Muslim University, Aligarh;
8. O.S.D. (Development)/University Engineer, Building/Electricity Engineer, AMU;
9. Internal Audit Officer;
10. Deputy Registrar (Development), AMU;
11. Members of Tender Opening Committee/Works Award Committee;
12. Assistant (Accounts), S.N. Hall alongwith tender file for sale of tenders;
13. Notice Board of S.N. Hall

PROVOST
Sarojini Naidu Hall
A.M.U., Aligarh
### Tender Notice for (06) Works

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of Work</th>
<th>Amount put to tender</th>
<th>Date &amp; time receiving of tender</th>
<th>Date &amp; time of opening</th>
<th>Cost of tender form</th>
<th>Time of completion</th>
<th>Earnest Money</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Renovation of Toilets in main Block (1x2 FF &amp; SF) for O1 Toilet Block, S.N. Hall</td>
<td>Rs.4,21,335/-</td>
<td>21.08.2017 3:00 pm</td>
<td>21.08.2017 4:00 pm</td>
<td>Rs.500/-</td>
<td>03 months</td>
<td>Rs.8,430/-</td>
</tr>
<tr>
<td>2</td>
<td>Renovation of Toilet Block (1x2 GF + FF) for O1 Toilet Block, Moin Hostel Annexe of S.N. Hall</td>
<td>Rs.4,23,741/-</td>
<td>21.08.2017 3:00 pm</td>
<td>21.08.2017 4:00 pm</td>
<td>Rs.500/-</td>
<td>03 months</td>
<td>Rs.8,475/-</td>
</tr>
<tr>
<td>3</td>
<td>Distempering, Paintings &amp; flooring in Provost Office, S.N. Hall</td>
<td>Rs.1,72,439/-</td>
<td>21.08.2017 3:00 pm</td>
<td>21.08.2017 4:00 pm</td>
<td>Rs.500/-</td>
<td>02 months</td>
<td>Rs.3,450/-</td>
</tr>
<tr>
<td>4</td>
<td>Reflooring, Replastering, Distempering &amp; Paintings in Common Room, Dining Hall, PG &amp; Moin Hostel &amp; Replastering, Painting in Visitor Room PG/Moin Hostel (S.N. Hall)</td>
<td>Rs.4,31,773/-</td>
<td>21.08.2017 3:00 pm</td>
<td>21.08.2017 4:00 pm</td>
<td>Rs.500/-</td>
<td>03 months</td>
<td>Rs.8,640/-</td>
</tr>
<tr>
<td>5</td>
<td>Dismantling Rib Slab in Corridor to Dining Hall, Dismantling of Facias of Projections over windows &amp; Plastering and Providing PVC Spout for Dining Hall Roof, S.N. Hall</td>
<td>Rs.2,58,791/-</td>
<td>21.08.2017 3:00 pm</td>
<td>21.08.2017 4:00 pm</td>
<td>Rs.500/-</td>
<td>03 months</td>
<td>Rs.5,180/-</td>
</tr>
<tr>
<td>6</td>
<td>Re-fixing of the Kota stone in the kitchen area behind dining hall</td>
<td>Rs.86,705/-</td>
<td>21.08.2017 3:00 pm</td>
<td>21.08.2017 4:00 pm</td>
<td>Rs.150/-</td>
<td>01 month</td>
<td>Rs.1,735/-</td>
</tr>
</tbody>
</table>

*(Estimates based on DSR-2014)*

**Note:**
1. Please read substitute the words of University Engineer as Provost, S.N. Hall in the Articles of agreement form & other tender Documents for the above noted works.
2. GST/Trade Tax or any other Taxes shall be applicable as per Govt. rules whatsoever in this respect.

(Prof. Seema Hakim)
Provost
Suniini Nalini Hall