An Ordinary meeting of the Board of Studies of the department was held on 20.08.2011 at 11:00 a.m. in the Chamber of Chairman, Department of Radiotherapy.

The following Members attended the meeting:

1. Prof. Shahid Ali Siddiqui  (In Chair)
2. Prof. M. Amanullah Khan
3. Prof. Rakesh Bhargav
4. Dr. Mohd. Akram
5. Mr. M.A. Bilal Hussain
6. Dr. Hamid Mustafa
7. Dr. Shadab Alam

In the beginning the Chairperson welcomed the new assigned members of the Board of Studies and then the items of the agenda were discussed.

ITEM NO.1
The Minutes of the Last Meeting held on 10.09.2009 were confirmed.

ITEM NO.2
The new revised syllabus for DMRT & MD (Radiotherapy) was unanimously accepted by all the Members.

ITEM NO.3
Regarding the inclusion of environmental component in the MBBS syllabus as suggested by UGC, Members were of the opinion that the component regarding the radiotherapy is already taught to the students. However slight modification in the syllabus was made and decided that syllabus will be covered within the number of classes allocated for Radiotherapy.

ITEM NO.4
The new syllabus for BRTT Course was prepared and unanimously accepted by all the members.

ITEM NO.5
(i) Teaching schedule for MBBS, BDS and BRTT was made in consultation with all the teachers involved and assigned accordingly.
(ii) Training schedule (OPD, Ward, Brachytherapy, Planning). Seminar Schedule for MD, DMRT & BRRT students was made and accepted by all the members. A separate log book, each for MD/DMRT and BRRT was prepared and approved for the students. BOS recommended strict persuasion to maintain the log book.

ITEM NO.6

List of Examiners & Moderators for MD/DMRT Examination is prepared and sent to Asstt. Controller (Exams.) in a sealed envelope.

ITEM NO.7

The Annual report of the department for the session 2010-11 is prepared and read out before the members. All the members of Board of Studies have unanimously approved the report.

ITEM NO.8

The following remuneration agreed for the BRRT classes

<table>
<thead>
<tr>
<th>Theory Classes</th>
<th>Rs.200/- per class</th>
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<tbody>
<tr>
<td>Practical/ Demonstration</td>
<td>Rs.150/- per class</td>
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Regarding the other remuneration for BRRT Course like,

- Preparation of MCQ, Moderation and Invigilation duty, Co-ordinator Asstt. Co-ordinator application form processing, Clerical Assistance, etc. for the BRRT Admission Test.
- Exam fee for Annual examination Setting of Paper, Moderation, invigilation, exam-superintendent, Paper correction, Tabulation, etc.

The Members have decided that the Chairman of the department should write to the Controller of Examination to fix the remuneration as per the University rules at per with the other equivalent courses.

Under any other item, the books to be recommended for the preparation of MCQ for the PG Admission Test is taken up.

The members have recommended the following books as reference books for the MCQ preparation:

1. Cancer Principles and Practice of Oncology
   Vincent De Vita, Samuel Hellman, Stevon. A. Rosenberg.

2. Principles and Practice of Radiation Oncology
   Edward C. Halperin, Carlos A. Perez, Luther W. Brady, et al.

The meeting ended with a vote of thanks by the Chairperson to the members of Board of Studies.

(Prof. Shahid Ali Siddiqui)
Chairman
Dept. of Radiotherapy
J.N.M.C. AMU, Aligarh