Minutes

of the departmental meeting of Electronics Engineering Department held on March 07, 2020 at 10:30 am in the Committee Room of the department. Following were present:

1. Prof. Pervez Mustajab
2. Prof. Mohd. Hasan
3. Prof. Omar Farooq (Chairperson)
4. Prof. Ekram Khan
5. Prof. Mohd. Jawaid Siddiqui
6. Prof. Athar Ali Moinuddin
7. Mr. Musiur Raza Abidi
8. Dr. Anwar Sadat
9. Dr. Mohd Sharique
10. Dr. Naushad Alam
11. Dr. Mohd. Wajid
12. Dr. Mohd. Ayyub Khan
13. Ms. Raaziyah Shamim
14. Dr. Rehan Muzammil
15. Mr. Mohd. Kashif
16. Mr. Sayeed Ahmad
17. Ms. Rafeeda Siddiqui
18. Ms. Maryam Viqar

Following items were discussed and decisions were taken:

1. The members of the BoS welcomed the newly appointed faculty member Ms. Maryam Viqar.
2. Prof. M. Jawaid Siddiqui was appointed Convener of the Building committee of the department. Other members of the committee are Prof. Mohd. Hasan, Prof. Omar Farooq and Prof. Ekram Khan.
3. Faculty members were informed about the letter received from the office of the Principal, ZH CET vide D. No. 74/PEC dated March 03, 2020. Pertaining to this, faculty members were encouraged to enrol for SWAYAM courses.
4. Prof. Athar Ali Moinuddin, Mr. Musiur Raza Abidi, Dr. Mohd Sharique and Dr. Mohd. Ayyub Khan were requested to coordinate with the TEQIP-III coordinator at BGSBU for the planned twinning activity.
5. Towards the utilization of UGC DSA-I grant under the head “Organization of conference/workshops”, it was decided to organize a workshop on MATLAB before March 31, 2020. Dr. Mohd Sharique was appointed Coordinator of this proposed workshop.
6. Faculty members were informed about the availability of fund in UGC DSA-I project under the head “Travel/Field trips to faculty (not for conference/workshop)”. Interested faculty members may submit an application to chairperson of the department for the travel/field trip planned before March 31, 2020.
7. The Chairperson, Prof. Omar Farooq, informed the faculty members about the call for FIST 2020 proposal by DST. A detailed discussion on the submission of FIST 2020 proposal by the department will be held in the forthcoming meetings.

(Prof. Omar Farooq)
Chairperson

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