ALIGARH MUSLIM UNIVERSITY, ALIGARH

Finance Officer

Ref. No.: D-639/Sch

FINANCE AND ACCOUNTS DEPARTMENT
Tel: 0571-2703305
Dated: 06-11-2019

MOST URGENT

All the Deans of the Faculties
AMU, Aligarh.

In continuation of this office letter D.No.566/Sch dated 11.10.2019 regarding modification of the guidelines of the UGC for the schemes under DBT mode and disbursement of the fellowship through designated Canara Bank, Govt. Business Branch, Shastri Bhawan, New Delhi.

It has been observed that the upgradation proforma/Three members’ committee report for the conversion of the status of fellowship from JRF to SRF (RGNF/MANF/NET JRF’s/SVSGC/NFOBC) from most of concerned Departments has yet not received in the Scholarship Section for uploading on the UGC web portal. The related guidelines of the UGC point 2.4.5 is reproduced below.

“2.4.5 JRF to SRF Upgradation:

- For fellowship schemes, Automatic upgradation to SRF will be stopped w.e.f. 01.09.2019.
- To get the payments as per SRF rate after upgradation, an upgradation certificate has to be uploaded in the system.
- For NET JRF, payments will be continued as per JRF rate maximum upto three years from date of commencement, if upgradation certificate is not uploaded. If the upgradation certificate is not uploaded even after three years from date of commencement then system will stop the further payments. If the upgradation certificate is submitted at a later date then the date of upgradation should be within the first three years from the date of commencement.
- For schemes other than NET JRF, the scholarship will be paid at JRF rate till the end of course/research if the upgradation certificate is not uploaded in the system. Also for schemes other than NET JRF the date of upgradation to SRF need not be within three years from the commencement date.” For more details kindly link https://www.ugc.ac.in/ugc_notices.aspx?id=2546

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• If the upgradation from JRF to SRF is to be stopped for a candidate, then stop payment has to be marked for JRF to SRF upgradation.

You are, therefore, requested kindly arrange to provide the Upgradation Certificate from JRF to SRF of the above schemes in the Scholarship Section so that the same may be uploaded on the UGC web portal well in time.

Finance Officer