ALIGARH MUSLIM UNIVERSITY, ALIGARH

Finance Officer

Ref. No.: D- 566 /Sch

CIRCULAR

All the Deans of the Faculties
All the Chairpersons, Department of Studies,
Aligarh Muslim University, Aligarh

With reference to this office letter D.No.648/Sch dated 25.10.2018 (copy attached), the UGC has been disbursing scholarship/fellowship under various schemes through online system developed by Canara Bank which is integrated with Public Financial Management System (PFMS) platform for payments through DBT mode. The payments to the awardees are generated automatically on the portal linked by the University based on monthly confirmation of candidates by the concerned Departments on the designated web portal https://scholarship.canarabank.in.

The UGC has incorporated certain modifications in the guidelines which are available https://www.ugc.ac.in/uge_notices.aspx?id=2546.

You are, therefore, requested recommendation pertaining to the Fellowships/Scholarships, Contingency and HRA may kindly be sent to Finance Office strictly in the light of the modified guidelines after obtaining required documents/information from the eligible scholars/students and the same may be kept in the department.

The modified specimen proforma for sending the list of the eligible scholars/students is attached herewith. The above proforma duly filled and signed by the Chairperson must be sent to the Scholarship Section up to 5th of every current month.

Note: The above proforma must be filled by the official of the concerned department and not by scholar/student. Further, kindly do not change/modify the prescribed proforma. In case of any excess/wrong payment the Department will be held responsible.

Encl. as above:

(Prof. S.M. Jawed Akhtar)
Finance Officer
### IMPORTANT NOTE

This is to certify that the Department has submitted all the required documents/Information and I also certify that all the above candidates are eligible for the disbursement of Fellowship/Scholarship and other components (HRA & CONTESTENCY) for the above month (current month).

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<th>S.No</th>
<th>Scholar/Students</th>
<th>Name of Award</th>
<th>UGC ID</th>
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<th>If any in One Time Improvement</th>
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**RECOMMENDED OF FELLOWSHIP FOR THE CURRENT MONTH**

Name of the Scheme: [REG]-[ST]/[MAJOR]/[SUBJECT]/[FACULTY]/[REGISTERED PROGRAM/PATENT]

Program for Monthly/Quarterly/Annual Payment of Fellowship/Scholarship. Under the mode through UGC/CANARA BANK which is integrated with Public Financial Management System (PFMS) Platform.

It is only applicable for the office of the Department, not for the Scholar/Student.