Minutes

A consultative meeting of all teachers of the Electrical Engg. Section regarding the restructuring/modification of the curricula/syllabi was held in the Wiring Lab on **07. 03. 2019**.

The following were present:

1. Dr. Anis Afzal (in chair)  
2. Mr. Tahzeeb A. Abbasi  
3. Dr. Shaikh Moinoddin  
4. Mr. Mohd. Faisal Khan  
5. Mr. Tanveer Hasan  
6. Mr. Salim Istyaq  
7. Mrs. Kausar Jahan  
8. Mrs. Sameera  
9. Ms. Sarah Anjum  
10. Mr. Mohd. Ziahaib Khan  
11. Mr. Mohd. Sarfaraz Alam  
12. Mr. Imtiaz Ahmad Khan  
13. Mr. S. M. Zakariya  
14. Mr. Mohd. Naved Qureshi  
15. Mr. M. Ashfaque Ahmad  
16. Mr. S. M. Javed  
17. Mr. Basharat Ahmad  
18. Mr. Mohd. Umar Rehman  
19. Mr. M. Tariq Sami

The agenda of the previous meeting held on 26. 03. 2018 was followed up. The recommendations of the meeting are:

1. Syllabus revision exercise to be carried out and finalized so that each theory course shall have four units.

2. The teachers involved with the following theory courses of Electrical, Electrical & Instrumentation are requested to provide the four unit syllabi: BEE-404, BIE-401, BEE-601.

3. The syllabi revision committee for various branches is reconstituted as follows:

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<tr>
<th>Electrical</th>
<th>Electronics</th>
<th>Instrumentation</th>
<th>Computer</th>
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<tr>
<td>1. Dr. M. Faisal Khan</td>
<td>1. Mr. Tanveer Hasan</td>
<td>1. Mr. T. A. Abbasi</td>
<td>1. Mr. Salim Istyaq</td>
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4. The above committees shall meet on a regular basis to discuss the respective matters.

5. Marks distribution for theory course will be as follows:
   Mid-Sem + Coursework = 25 + 15 = 40, End-Sem = 60, Total = 100.
   However, this will require change in the structure of the curricula.

6. The course BEE-404, Electrical Engg. Materials will keep running as previously.
7. Each semester for each branch will have uniform distribution of 5 theory course and 3 practical courses.

8. All students in the IV semester shall undergo internship which will comprise of 2 weeks in-house training (within AMU) and 2 weeks outside training. Identification of the resources regarding this is to be done.

9. Counseling regarding internship will be carried out by Mr. S. M. Zakariya (for Electrical/Electrical & Instrumentation students) and by Ms. Sarah Anjum (for Electronics/Computer students).

10. Seminar to be included in VI semester Electrical/Electrical & Instrumentation branch.

11. The course BEE-601, Mechatronics to be removed after the following points have been incorporated:

   (i) One topic of Unit-1 and complete Unit-III to be adjusted in BEE-502, Automatic Control Systems.
   (ii) Some topics of Unit-II are in BIE-301 and some are BIE-501.
   (iii) Almost all topics of Unit-IV (excluding Intel’s 8XC196KC/KD) is in BEE-503, Microprocessors & Applications.
   (iv) Unit-V is recommended to be adjusted in workshops/labs.

12. BIE-501 to be structured in VI semester by changing its code suitably. Also, it may be taught to both Electrical and Electrical & Instrumentation students instead of BEE-601.

13. BEE-504, Electrical Machines-II may be taught to Electrical & Instrumentation in V semester instead of BIE-501.