Dated: 28.05.2019

All Members of CMC, ZHCET
A.M.U., Aligarh.

Please find enclosed herewith the minutes of the meeting of 13th College Managing Committee (CMC), ZHCET held on 22.05.2019 at 12:00 Noon in the Selection Committee Room, Administrative Block, approved by the Vice-Chancellor.

Encl: As above.
Minutes

of the meeting of the 13th College Managing Committee (CMC) of Zakir Husain College of Engineering & Technology held on 22.05.2019 at 12:00 Noon in the Selection Committee Room of the Vice-Chancellor’s Office, Administrative Block, Registrar’s Office.

The following were present:

1. Prof. Tariq Mansoor, Vice-Chancellor — In Chair
2. Prof. Mohammad Hanif Beg, Pro Vice-Chancellor
3. Prof. S. Zillur Rahmna, Hony. Treasurer
4. Prof. S.M. Jawed Akhtar, Finance Officer,
5. Mr. Abdul Hamid, IPS, Registrar
6. Prof. Badrul Hasan Khan, Dean, Faculty of Engineering & Technology
7. Prof. M. M. Sufyan Beg, Principal, ZHCET — (Secretary)
8. Prof. Razaullah Khan, Muzammil Manzil Complex, Aligarh
9. Prof. M. Faisal Saeed Baig, Chairperson, D/o of Mechanical Engineering
10. Prof. Imtiaz Ashral, Chairperson, Department of Electrical Engineering
11. Prof. Omar Farooq, Chairperson, Department of Electronics Engg.
12. Prof. M. Sarosh Umar, Chairperson, D/o Computer Engineering
13. Prof. Mohammad Kamil, Officiating Chairperson, D/o of Petroleum Studies
14. Prof. Mohd. Muzammil, Chairperson, Department of Civil Engineering
15. Prof. Mohammad Mobin, Chairperson, Department of Applied Chemistry
16. Prof. Merajuddin, Chairperson, Department of Applied Mathematics
17. Prof. Shakheel Khan, Chairperson, Department of Applied Physics
18. Mr. Naseem A. Khan, Chairperson of Chemical Engineering
19. Mr. Nawab Ahmad, Chairperson, Department of Architecture
20. Prof. M. Jawaid Siddiqui, Coordinator, TEQIP-III Project, ZHCET (Special Invitee)

Before taking up the items of the Agenda, the Principal of the Engineering College and the Secretary of the College Managing Committee, Prof. M. M. Sufyan Beg, welcomed Prof. Mohammad Mobin, the new
Chairman, D/o Applied Chemistry and also appreciated the good services rendered by Prof. Faiz Mohammad, D/o Applied Chemistry, the outgoing Member of the College Managing Committee.

With the permission of the Chairman, CMC, the meeting was started.

Item No 1: The minutes of last meeting of College Management Committee (CMC) held on 03.01.2019 were confirmed.

Item No 2: Action Taken Report:

Under Item No.2, the Vice-Chancellor has directed the Finance Officer to transfer the already allocated Rs. 30 lacs under Four Funds to the joint account of FO and Principal, %HCET.

Under Item No.6, the Vice-Chancellor has directed the Finance Officer to place the matter before the Finance Committee for the allocation of an amount equivalent to 10% of the total TEQIP-III grant of Rs. 7 Crores towards the Four Funds.

Under Any Other Item, Point 4: The Vice-Chancellor has directed the Principal, %HCET to submit the proposal with estimate for the consideration of renovation of the room for retired teachers.

Item No.3: Approval of Procurement Plan of TEQIP-III Project from 03.01.2019 till date.

Approved.

Item No.4: Recurring Budget requirement for student’s Clubs annually:

Rs.2 Lacs for each of the following Clubs:
1. ROBO Club
2. AUV Club
3. SAE Club

The Vice-Chancellor has granted a one-time sanction of Rs. One Lac to each club for the year 2019-2020. Further, he has directed the Finance Officer to place the item before the Finance Committee for sanction of a recurring annual grant of Rs.2 Lacs to the above mentioned three clubs.

Item No.5: Obtaining feedback of all the students regardless of their attendance for utilization as required in NBA.

Approved.
Item No.6: The Chairman, D/o Electrical Engineering has put forth the following requirements for the new course of M.Tech in Solar and Renewable Energy System Programme which will be starting from the coming session 2019-2020:

A: Immediate Requirements:
1. Renewable Energy Emulator - Cost Rs.15 Lac
2. Real Time controller interface for Solar Energy systems
3. Digital storage Oscilloscope - Cost Rs.5 Lac
4. Power Quality Analyzer - Cost Rs.5 Lac
   Total Cost Rs.40 Lac

B: Infrastructure development requirements:
1. Construction of Class Room (15 students) (250 sq ft).
2. Construction of Lab dedicated to Solar and Renewable energy systems (500 sq ft).
3. Construction of faculty sitting space (for 1 newly inducted faculty) (250 sq ft).
   Note: The estimated cost to be given by the Building Department.

A. The Vice-Chancellor directed the Finance Officer to look into the matter for sanction of Rs.40 Lacs out of the head “Equipments Grants” of the University on ‘Priority’. Further, Rs. 5 Lacs has been sanctioned for renovation of associated Labs in recognition of the award of about Rs. 1.5 Crores RTS Typhoon HIL, Switzerland won by Dr. Mohd. Tariq and other faculty members and students of EED.

B. The Principal of ZHCET is asked to submit a detailed proposal under HEFA.

Item No.7: The Chairman, D/o Civil Engg. has put forth the following requirements:
2. Ph.D. Scholars (52 Nos.) Rooms/Hall
3. Expansion of Laboratories
4. Reconstruction/Renovation of Advance Hydraulics Laboratory.
5. Construction of new Geotech. Engg. PG Lab (10x15 m)

The Principal of ZHCET is asked to submit a detailed proposal under HEFA

Item No.8: The Chairman, D/o Mechanical Engg. has put forth the following requirements:
1. Ph.D. Scholars UGC Non-NET is Rs.8,000/-, increment it to rate comparable to MHRD Ph.D. Scholarship rate.
2. Paver Blocks for the quadrangle in the workshop premises of MED.
3. No action yet taken by Finance Officer on financial grant (recurring) for Tinkering Lab in MED.
4. Parking shed in front of main building of ZHCLT.
5. Creation of inter-disciplinary programmes either PG Diploma or UG on Data Sciences, AI etc. within ZHCET.
6. Increment in expenditure grant for research projects of Ph.D. and M.Tech. students.

The Vice-Chancellor has decided the following:-

1. The Finance Officer will submit the proposal to the UGC as proposed by the Chairman, D/o Mech. Engg. for enhancement of Ph.D. Scholarship to the students of ZHCET at par with IITs and NITs.

2. **Dropped.**

3. **Sanctioned** one-time Rs.2 Lacs for Tinkering Lab, D/o Mech. Engg. for the year 2019-20. Further directed the Finance Officer to sanction Rs.10 Lacs for renovation of Mech. Engg. Labs. On its utilization, further funds may be requested.

4. **Dropped.**

5. To place the item before BOS and Faculty meeting.

6. Directed to the Finance Officer to place the item before the Finance Committee for approval.

**Item No.9:** The Chairman, D/o Architecture has put forth the following requirements:-

i) Rs.35 lac for II phase, as already provided Rs.35 Lac by the Hon'ble Vice-Chancellor in the 1st phase to start M. Arch course which has been started from 2018-19 session.

ii) As per requirements of the Council of Architecture, an endowment fund of Rs.25 Lac had to be created exclusively for Architecture course. For this purpose an account by the name of “Endowment Fund, Dept of Arch.AMU” has been opened separately (Annexure-II) and hence requested to kindly do the need full in this regard.

iii) **Starting B.Des Course:** Due to Council of Architecture notification making Diploma students non-eligible for B.Arch course, B.Des course, equally professional course was proposed to be started from 2019-20 session to accommodate Diploma in Architecture students.

Further, B.Des course (Interior) a four year course required lot of infrastructure, equipment's facilities and financial support which is no existing at present, the proposal to start B.Des (Interior) course may be deferred till proper requirements are available from UGC.
i) Rs.35 lac already provided by the Hon'ble Vice-Chancellor in the 1st phase to start M. Arch course, which has been started from 2018-19 session, has not been utilized, the same may be utilized first. The Vice-Chancellor has constituted a Committee comprising the following to sort out the issues in the feasibility of constructing the required room (Studio of Dept. of Architecture on the 1st Floor):-

1. MIC, Building Department
2. University Engineer, Building Department
3. Prof. Razaullah Khan (Rtd), Vuzammil Manzil Complex, Dudhipur, Civil Lines, Aligarh.

The Committee will submit the report within one month.

ii) Directed the Chairman, D/o Architecture and Chairman of Alumni Affairs Committee to generate the funds from the Alumni and other well-known persons, etc.

iii) Due to the Council of Architecture notification making Diploma students non eligible for B. Arch course. B.Des course, equally professional course was proposed to be started from 2019-20 session to accommodate Diploma in Architecture students. This notification has been withdrawn by the Council of Architecture. In view of this, as the B.Des. (Interior), a four year course, required lot of infrastructure, equipment’s facilities and financial support which is not existing at present, the proposal to start B.Des (Interior) course may be deferred till proper requirements are available from UGC.

Item No.10: The Training & Placement Officer, ZHCU has requested to provide the following items for TPO Office:-

1. False Ceiling (with proper light arrangement)
2. Internal Lighting
3. Audio System with proper acoustics
4. Projection System
5. Air Conditioning
(Estimated amount required is Rs.10 Lacs approximate)

The Vice-Chancellor has directed the Principal to take this up again after the appointment of the new TPO.

Any other Item:

1. The Vice-Chancellor has constituted a committee to work out the modalities to generate the revolving funds for the Engineering College with the following members:
   a. Pro-Vice Chancellor (Chairman)
   b. Registrar
   c. Finance Officer
   d. Dean, F/o Engg. & Tech.
   e. Mr. Nassem A. Khan, Chairman, Dept. of Chemical Engineering
   f. Prof. M. Sarosh Umar, Chairman, Dept of. Computer Engineering
   g. Principal, ZHCU (Convener)
The Committee will submit its report within a month.

2. A branch office of IPO(ZHCET) needs to be opened in Noida. This may be as the outsourced or some other arrangement basis. The Registrar is requested to explore.

3. Due to the ongoing construction adjacent to the Department of Electronics Engineering, the parking space is disturbed. It needs to be relocated behind the building of Electronics Engineering for use by them and also the Departments of Applied Physics, Applied Chemistry, Electrical, Computer and Civil Engineering. The Vice Chancellor has asked the Principal to get this estimated and request for its provision separately.

Note:
1. Files for all Administrative and Financial Matters will be proposed separately by the concerned respective section of the University.
2. All Financial and Administrative matters will be referred to appropriate bodies wherever required, as per rules.

The meeting came to an end with the permission from the Chair. Prof. M.M. Sufyan Beg, Principal & Secretary, College Managing Committee thanked the Vice-Chancellor, and all Members.

(Prof. M.M. Sufyan Beg)
Principal & Secretary, CMC

(Prof. Tariq Mansoor)
Vice-Chancellor & Chairman, CMC

Distributions:
1. All Members of the College Managing Committee.