ZAKIR HUSAIN COLLEGE OF ENGINEERING & TECHNOLOGY
Aligarh Muslim University, Aligarh – 202002, India

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Minutes

of the meeting of the 12th College Managing Committee (CMC) of Zakir Husain College of Engineering & Technology held on 03.01.2019 at 12:00 Noon in the Selection Committee Room of the Vice-Chancellor’s Office, Administrative Block, Registrar’s Office.

The following were present:

1. Prof. M.H. Beg, Officiating Vice-Chancellor - In Chair
2. Prof. S.M. Jawed Akhtar, Finance Officer
3. Dr. Nazim Husain Al Jafri, Officiating Registrar
4. Prof. Badrul Hasan Khan, Dean, Faculty of Engineering & Technology
5. Prof. M. M. Sufyan Beg, Principal, Z.H. College of Engg & Tech. - (Secretary)
6. Prof. M. Faisal Saeed Baig, Chairperson, Department of Mechanical Engineering
7. Prof. Salman Hameed, Officiating Chairperson, Department of Electrical Engineering
8. Prof. Mohd. Shah Alam, Officiating Chairperson, Department of Electronics Engg.
9. Prof. M. Sarosh Umar, Chairperson, Department of Computer Engineering
10. Prof. Mohammad Kamil, Officiating Chairperson, Department of Petroleum Studies
11. Prof. Mohd. Muzammil, Chairperson, Department of Civil Engineering
12. Prof. Faiz Mohammad, Chairperson, Department of Applied Chemistry
13. Prof. Merajuddin, Chairperson, Department of Applied Mathematics
14. Prof. Shakeel Khan, Chairperson, Department of Applied Physics
15. Mr. Naseem A. Khan, Chairperson of Chemical Engineering
16. Mr. Nawab Ahmad, Chairperson, Department of Architecture
17. Prof. Ekram Khan, Department of Electronics Engg.
18. Prof. Razaullah Khan, Muzammil Manzil Complex, Aligarh
19. Mr. Rizwanur Rahman, MAEF/MANAS, Ministry of Minority Affairs
20. Prof. M.N. Doja, Director, IIIT Sonepat
21. Prof. Mohammed Asger, Dean, School of Engineering, BGSBU, Rajouri (J&K)

(Special Invitee)

In his opening remarks, the Officiating Vice-Chancellor and Chairman of the CMC, Prof. M. H. Beg, welcomed all the Members of the CMC to the 12th College Managing Committee (CMC) Meeting of the Zakir Husain College of Engineering & Technology. He called the meeting to order and requested the Principal, Prof M. M. Sufyan Beg to proceed with the agenda items.

Before taking up the items of the Agenda, the Principal of the Engineering College and the Secretary of the College Managing Committee, Prof. M. M. Sufyan Beg, welcomed the following new Members of the College Managing Committee:-

1. Prof. Mohammad Hanif Beg, PVC, AMU
2. Prof. Syed Zillur Rahman, Honorary Treasurer, AMU
3. Mr. Abdul Hamid, IPS, Registrar, AMU
4. Dr. Nadeem Tarin
5. Prof. Razaullah Khan
6. Mr. Khalid Masood
7. Mr. Mahbubul Hoque
8. Mr. Rizwanur Rahman
9. Prof. M.N. Doja
10. Prof. Neelu Rohmetra
11. Prof. Mohammad Asger (Special Invitee)
12. Prof. Ekram Khan
13. Prof. Omar Farooq
14. Prof. Mirza Faisal S. Beg
15. Prof. Faiz Mohammad

He also thanked the following outgoing Members of the College Managing Committee:-

1. Prof. Tabassum Shahab
2. Prof. Javaid Akhtar
3. Ms. Chitra Swaroop
4. Er. Mansoor Ahmad
5. Prof. R.K. Khandel
6. Prof. V.K. Tirpathi
7. Prof. Kamaluddin
8. Prof. Ashfaq A. Zilli
9. Lt. Col. Iqbal Aslam
10. Prof. Yusuf Uzzaman Khan
11. Prof. Mohd. Hasan
12. Prof. M. Altamash Siddiqui
13. Prof. R.A. K. Rao

Item No 1: The Minutes of the last meeting of CMC held on 31.05.2018 were confirmed with the observations of Prof. Hamid Ali being placed before the house. In that light, Prof. M. M. Sufyan Beg explained the case of the award of Ph.D. scholarship in the D/o Petroleum Studies. Prof. M. Kamil supported the views expressed by Prof. M. M. Sufyan Beg. Prof. Ekram Khan apprised the house that the Ph.D. scholarship may be given under TEQIP-III only from the date it is approved. After a detailed discussion, the house unanimously decided that the said scholarship may be awarded to the next meritorious Ph.D. student of the Department with immediate effect.

Item No 2: Action Taken Report:

(2)(a) Rs. 30 Lakhs Transferred to the Engineering College Account for the Four Funds, as the Finance Officer showed the letter before the house.

Item No 3: To consider the request of the Chairman, Department of Applied Chemistry and approve the revised IDP of their Department under TEQIP-III Project. The Offg. Vice-Chancellor directed the Chairman to place the revised proposal before the Special BoS meeting within 15 days and get it approved, failing which the procurement will be proceeded with the original proposal.

Item No 4: To approve the Procurement Plan of TEQIP-III Project from September 01, 2017 till date. Approved.

Item No 5: Requirements of Equipments under TEQIP-III Project. Approved.

Item No 6: Under TEQIP-III Project, 10% of the total sanctioned amount (Rs.7 Crores) has to be transferred to Four Funds. A Plan to this effect is required.
In this regard, the Offg. Vice-Chancellor constituted a Committee comprising the following members to submit the report within 15 days:

1. Prof. S.M. Javed Akhtar, Finance Officer  - (Chairman)
2. Prof. Ekram Khan, ELED
3. Mr. Naseem A. Khan, Chairman, D/o Chemical Engg.
4. Prof. M.M. Sufyan Beg, Principal  - (Convenor)

**Item No.7:**

The Offg. Vice-Chancellor directed the Chairman to submit the proposal before the CDC and the Faculty Meeting for approval.

**Item No.8:**
The Chairman, Department of Mechanical Engineering has projected the following requirements:

1. Siemens, Centre of Excellence worths Rs.220 Crores (10% host institute + building 1400 sq. yards is the requirement), The need around 50 lacs for renovation of approx. 1000 sq. yards within Mechanical Engineer Department.
2. Tinkering Lab with recurring expenditure of Rs.2 lacs/annum.
3. Increment in Development fees by Rs.10,000/- per student per year.

In response:

1. The Offg. Vice-Chancellor appreciated with much enthusiasm the prospect of setting up such a Center of Excellence. He directed the Principal to prepare a comprehensive proposal and approach the funding bodies, members, industrialist, alumni to help in establishing the Centre of Excellence. One of the CMC members, Mr. Rizwanur Rehman, has shown his keenness in helping with the proposal.

   The establishment of the Centre of Excellence is also to be considered in other appropriate bodies. Legal vetting also to be done, as per the procedure.

2. The Chairman, D/o Mech. Engg. to submit the detailed proposal to the Finance Officer.

3. Dropped, in view of the annual 10% increment being in place already.
Item No. 9: The Training & Placement Officer, ZHCET has requested to provide the following items for TPO Office:

1. False Ceiling (with proper light arrangement)
2. Audio System with proper acoustics
3. Projection System
4. Air Conditioning

The Offg. Vice-Chancellor has directed the TPO to submit the detailed proposal mentioning what amount will be required.

Any Other Item:

1. Chairman, Department of Architecture raised the issue of starting the Bachelor of Design/B.Des. (Interior) Course, which has already been approved in their BoS held on 07.12.2018. The Offg. Vice-Chancellor directed the Chairman, D/o Architecture to send the above proposal to the next Faculty meeting.

2. The Chairman, D/o Architecture also informed about the Endowment Fund that is required by the Council of Architecture to be in place. The Committee formed under Item No. 6 above has been asked to look into the feasibility of this requirement as well. The Principal, ZIICET & Secretary, CMC, however, suggested that every such fund should be deposited in an Account jointly operated by the Finance Officer and the concerned Chairman.

3. The Offg. Chairman, Petroleum Studies Department briefed about the request of Mr. M. Yusuf Ansari, Asstt. Professor of the Department, regarding the addition of one setup in IDP for his Ph.D. work. Since, the cost of the required "Membrane Casting Setup with Accessories" may be arranged through TEQIP-III Project grant provided to him (Rs. 2,25,000) already and the Chairman of the Department also agrees, the same was approved.

4. The Chairman, D/o Civil Engg. proposed the following requirements:
   i) Six M.Tech. class rooms are required (Approx. cost Rs. 40 Lakh)
   ii) Advanced Geotechnical Lab for newly started M.Tech in Geotechnical Engineering (Approx. cost Rs. 20 Lakh).
   iii) Hall for seating Research Scholars in the Department (Approx. cost Rs. 20 Lakh).
The Offg. Vice-Chancellor directed the Chairman to submit the detailed proposal.

5. Prof. Razaullah Khan suggested:-
   (i) To furnish a room to the retired employees of the ZHCET
   (ii) To publish a Magazine or Annual Report of the ZHCET monthly.
   The Principal, ZHCET agreed for the above.

6. Prof. Mirza Faisal S. Baig and Prof. Shah Alam raised the issue of granting International travel grants to the Faculty Members. The Finance Officer explained the problem of the scarcity of funding under this head.

All matters related to Finance will have to be considered by the Finance Committee, AMU.

The meeting came to an end with the permission from the Chair. Prof. M.M. Sufyan Beg, Principal & Secretary, College Managing Committee thanked the Vice-Chancellor, and all Members.

(Prof. M.M. Sufyan Beg)  
Principal & Secretary, CMC

(Prof. M.H. Beg)  
Offg. Vice-Chancellor & Chairman, CMC

**Distributions:**

1. All Members of the College Managing Committee.