Minutes

A meeting of Students Grievance Redressal Committee of the Department of Orthopaedic Surgery was held on 10.8.2018 (Friday) at 11:00 a.m., in the Conference Room of the department. The meeting was attended by the following members.

<table>
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<tr>
<th>Name</th>
<th>Designation</th>
<th>Dr. Vishal Singh, JR-II</th>
<th>M.S. Orth. Student</th>
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<tr>
<td>Prof. Mazhar Abbas</td>
<td>Senior Professor</td>
<td>Dr. Faraaz Hanafi, JR-II</td>
<td>D.Orth. Student</td>
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<tr>
<td>Prof. Naiyer Asif</td>
<td>Chairman</td>
<td>Dr. Qamar Uddin Khan, JR-II</td>
<td>D.Orth. Student</td>
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<tr>
<td>Dr. M. Faizan</td>
<td>Assistant Professor</td>
<td>Dr. Nikhil Gupta, JR-I</td>
<td>D.Orth. Student</td>
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<tr>
<td>Dr. Saad Mohammad, JR-III</td>
<td>M.S. Orth. Student</td>
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1. Meeting starting with the welcoming of the members.
2. The junior doctors informed that the evening round of Senior Residents and JR-III starts late and therefore, winding off the ward work takes too long. It was decided that the evening round of Sr. Residents & JR-III should end by 8:30 p.m. All the JRs should try to finish their ward work by 10:00 p.m. It is mandatory for all JRs and SR’s to attend morning seminar at 8:00 a.m.
3. Chairperson D/O Radiodiagnosis has been requested to issue MRI plates without reporting if requested by the consultant of the concerned unit. However, the JR getting the MRI plate issued should deposit it back for reporting. Response of Chairperson D/O Radiodiagnosis is awaited.
4. Issues regarding postponement of cases in emergency, anaesthesia notes from Sr. Residents, list of orthopaedic emergencies and other issues in emergency OT is being discussed with the Chairperson D/O Anaesthesiology.
5. A letter has been written to Sister-in-Charge, Ward No. 5 & 7 for (a) making the Orthopaedic traction weight available in the ward after 3:00 p.m. (b) Sister-in-Charge should ensure the checking of medicine of the patients in the ward (c) keys of the sister room should be available in the evening time for emergency drugs and bed-sheets.
6. Blood Bank Incharge has been requested for making the triple test available 24x7.
7. Efforts are being made to procure: (a) Hand Held Pulse Oxymeter (unit wise) (b) Hand Held Doppler for emergency OT (c) Plaster cutter/ Plaster spreader (Ward-5 HDU) (d) Jumbo cutter (for Ward-5, EOT & Workshop).
8. Dr. Deepak Rai, Senior, Resident requested certain topics to be taught by teachers in seminar. Dr. Deepak Rai has been requested to submit the relevant topics which will be placed in Board of Studies for approval.

Meeting ended with vote of thanks to the chair.

Prof. Naiyer Asif
Chairperson

D. No. 3425/OS               Dated: 25.8.2018

Distribution:

1. All members of the Students Grievance Redressal Committee of the Dept. of Orthopaedic Surgery
2. Deputy Registrar, Vice-Chancellor’s Secretariat
3. Assistant Registrar (General)
4. Senior P.A. to Registrar
5. CMS, J.N. Medical College for necessary action.

Prof. Naiyer Asif
Chairperson