Notice Inviting e-Tender

On behalf of Department of Electricity (W&M), A.M.U. Aligarh, e-tenders are invited on “PERCENTAGE RATE” under Two Bid System viz. Technical Bid and Financial Bid from reputed Firms/Contractors (having A-Class Electrical Contracting License) for the following work:

<table>
<thead>
<tr>
<th>NIT No.</th>
<th>447/W&amp;M Dated 16.08.2018</th>
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<tbody>
<tr>
<td>Name of Work</td>
<td>Internal Electrification in 02 Class Room at A.M.U. City High School, AMU, Aligarh.</td>
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<tr>
<td>Estimated Cost</td>
<td>Rs. 3,79,488.00</td>
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<tr>
<td>EMD</td>
<td>Rs. 9,490.00</td>
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<tr>
<td>Cost of Tender (Non Refundable)</td>
<td>Rs. 500.00</td>
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<tr>
<td>Time of Completion</td>
<td>03 Months/ 15 Days after Completion of Civil Work</td>
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<td>Registration Charges for One Year</td>
<td>Rs. 2,360/- (GST Included)</td>
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<td>Tender Processing Fee</td>
<td>Rs. 885/- (Non-Refundable)</td>
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<tr>
<td>Last Date &amp; Time of Online submission of Technical and Financial Bid</td>
<td>07.09.2018 up to 15:00 Hours</td>
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<tr>
<td>Date and time for opening online Technical Bids</td>
<td>08.09.2018 at 11:00 Hours</td>
</tr>
<tr>
<td>Date and time for opening online Financial Bids</td>
<td>08.09.2018 at 15:00 Hours</td>
</tr>
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</table>

The bids, in the prescribed format, shall be submitted online at https://amu.euniwizard.com as per the tender document. No tender will be accepted in hard copy, fax, e-mail or any other such means. The intending bidders must be registered with e-tender website https://amu.euniwizard.com. The document is also available on Aligarh Muslim University website https://amu.euniwizard.com and CPP Portal https://eprocure.gov.in/epublish/app.
Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the e-tender Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-tender Portal.

More information useful for submitting online bids on the e-Procurement Portal may be obtained at: https://amu.euniwizard.com

REGISTRATION

a. Bidders are required to enroll on the e-Procurement Portal [URL: https://amu.euniwizard.com] with clicking on the link “Online bidder Registration” on the e-tender Portal by paying the Registration fee of Rs. 2360/- per year charge.

b. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.

c. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.

d. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate [Only Class III Certificates with signing + encryption key usage] issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

e. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.

f. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

g. The scanned copies of all original documents should be uploaded on portal.

h. For any further query/clarification regarding the tender, the bidders may contact directly to the office of the undersign or Email at amuelectricity@gmail.com, 05712700920 (3746)

Or

For any technical query contact to our helpdesk Number 011-49606060, Email: ewizardhelpdesk@gmail.com (Mr. Ajmerul – 8910645371)
SEARCHING FOR TENDER DOCUMENTS

There are various search options built in the e-Procurement Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Item/work id, Title, Date, etc.

Once the bidders had selected the tenders in which they are interested, bidder can pay the processing fee **Rs. 885/- (NOT REFUNDABLE)** by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fees, tenders will be moved to the respective “Register” Tab. This would enable the e e-Procurement Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.

1. Complete description and term and conditions may be obtained from Department of Electricity website [https://www.amu.ac.in/newdata/depttmom/10794.pdf](https://www.amu.ac.in/newdata/depttmom/10794.pdf) or [https://amu.euniwizard.com](https://amu.euniwizard.com) and also approved items list may be obtained from same website [https://www.amu.ac.in/newdata/depttmom/11161.pdf](https://www.amu.ac.in/newdata/depttmom/11161.pdf) or [https://amu.euniwizard.com](https://amu.euniwizard.com)

2. Cost of Tender Documentation (**Non Refundable**) may be deposited in favor of Assistant Electrical Engineer to AMU Fund A/C # 10612177016, Head of A/c & Code No IOD 24301, State Bank of India, AMU Branch (05555) Aligarh. Copy of the same should be attached with the tender documents.

3. EMD has to be deposited in the form of FDR in favor of “Finance Officer” AMU payable at Aligarh or may be deposited to AMU Deposit A/C # 10612177094, Head of A/c & Code No 4DE 09401, State Bank of India, AMU Branch (05555) Aligarh before the submission of tender. Copy of the same should be attached with the tender documents.

4. Tender duly completed in all respect should be submitted on line website [https://amu.euniwizard.com](https://amu.euniwizard.com)

5. If the date of receipt or opening of tenders is/are declared to be a public holiday, the tenders will be received and opened on the next day at same time.

6. University reserves the right to change the tender opening date and time totally at its discretion.
7. University reserves the right to reject any or all the tenders without assigning any reason thereof and to call for any other details or information from any of the Tender(s), if required.

8. Technical documents required as the pre request for the tender.

   I. **Valid Contracting License for Electrical Safety Class-A**
   II. **Company Registration**
   III. **Copy of Pan Card**
   IV. **Copy of Good and Service Tax (GST)**

**Copy to:-**

1. Director, Computer Centre with the request to upload the NIT at concerned web-site.
2. Member-In-Charge/Assistant Member-in-Charge (Electricity) for kind information.
3. Internal Audit Officer.
5. University Engineer of Building Department.
6. Assistant (Accounts) of Electricity Department.
7. Notice Board, Electricity Department
8. Notice Board, Registrar, AMU