To view our monthly salary slips online, the procedure is mentioned as follows :

<u>Step 1.</u> We need to open our web browser and type the URL <u>www.amu.ac.in/emp</u> as shown below.



<u>Step 2.</u> After entering the aforesaid URL we will be taken to the AMU Website's employee login page, where we need to select the employee type as shown below :

Teaching Employee Login Here Non-Teaching Employee Login Here Contact : 3681,	
Contact : 3681,	Teaching Employee Login Here Non-Teaching Employee Login Here
	Contact : 3681,

AMU Official Website > > Control Panel for Managing Employee Details

<u>Step 3.</u> Once we will select the employee type then we will be asked to provide our Employee ID/PID and the password to login to our profile as shown below.

TEACHER LOGIN
 Only Registered User can Login!
Employee ID xxxxx
PASSWORD
Computer Centre

AMU Official Website > > Control Panel for Managing Employee Details

<u>Step 4.</u> After Successful login to our account, our profile will be displayed and a dashboard will appear in front of us, here we have to click on the Salary Slip link as shown below.

Student Services	Admissions & Exams	Academics	About Us
ontrol Panel for Employees	AMU Official Website > > C	CONTROL	LINKS FOR
Control Panel for ma		p	New Salary Sli
Welcon	Date of Birth XX-XX-X	Your Key	Update/Upload Publication
Welcon (XX iv of Limerick Treland)	Date of Birth : XX-XX-X	Your Key ete CV	Update/Upload Publication Upload Comple
Welcon (XX iv. of Limerick, Ireland) :s. Human Response to Vibr	Date of Birth : XX-XX-X Qualification : Ph.D. (U Thrust Area : Froonom	Your Key ete CV	Update/Upload Publication Upload Comple Upload Photo
Welcon (XX iv. of Limerick, Ireland) 2s, Human Response to Vibr 2s Research Division, Depar	Date of Birth : XX-XX-X Qualification : Ph.D. (U Thrust Area : Ergonom Address Fragonom	Your Key ete CV ble e Study Material	Update/Upload Publication Upload Comple Upload Photo Upload Time Ta Upload/Manage
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Welcon (XX iv. of Limerick, Ireland) :s, Human Response to Vibi :s Research Division, Depar (XXX (XXX	Date of Birth : XX-XX-X Qualification : Ph.D. (U Thrust Area : Ergonom Address : Ergonom Mobile : XXXXXX Telephone : XXXXXX	Your Key ete CV Ible e Study Material rount nal Email ID	Update/Upload Publication Upload Comple Upload Photo Upload Time Ta Upload/Manage Apply Wi-Fi acc

<u>Step 5.</u> Upon clicking the Salary Slip we need to choose the month (September 2016 onwards) of which we wish to see our salary Slip.

R MANAGEMENT INFORMATION

AMU Official Website > > Control Panel for Employees

CV. KEY PUI	BLIC	ATIONS	ETC	•				
			O	nline Pay Slip				
Select : Year 2016 🔻	Month	January 🔹	Туре	Main	•	proceed]	
Note : In case your web	site pro	January February March	is not	same as your	permar	nent employ	ee II	D (printed on the salary s
then salary will not be g	enerate	April May	ontact	to webmaster (webma	aster@amu.	.ac.ir	n) for updations.
		June July						
		August						
RECTORIES	6	October November		EMPLOY	EE SEI	RVICES		© 2012
MAPS		December		CAMPUS	NOTIC	ES		ALIGARH MUSLIM

<u>Step 6.</u> After choosing the month we need to click on the proceed button as shown below.

R MANAGEMENT INFORMATION

AMU Official Website > > Control Panel for Employees

PLEASE UPDATE YOUR PROFILE. CV. KEY PUBLIC
Online Pay Slip
Select : Year 2016 ▼ Month September ▼ Type Main ▼ proceed
Note : In case your website profile employee ID is not same as your permanent employee ID (printed on the salar then salary will not be generated, please write/contact to webmaster (webmaster@amu.ac.in) for updations.

<u>Step 7.</u> Once we are done with selecting the month and clicking on proceed button, our Salary Slip for the chosen month will be displayed on our Screen as shown below.

Vame : 1	Name of the Employ	vee	Permaner	nt ID : PID
Designation : 1	DESIGNATION OF	THE EMPLOYEE	Salary Re	egister : ENG38MIU
Department : 1	DEPARTMENT		Incremen	t Due on : 01.07.2017
Pay Band : 3	37400-67000	Grade Pay :10000	Pay in Pa	y Band : 49,950.00
PAY	59,950.00	ITAX	27,634.00	Bank Name
DA	74,938.00	LIC	3,052.00	S.B.I. MEDICAL RD.
HRA	11,990.00	PF	20,000.00	BRANCH
TRANS	3,600.00	CGIS	120.00	Cheque No. 924858
		MAS	500.00	Cheque Date 30.09.2016
				Salary wage period
				01.09.2016 to 30.09.2016
5-	mala D	av Slin		
Ja		ay siip		
GROSS	150,478.00	DEDUCTION	51,307.00	NET SALARY 99,171.00
lote : Error if an	y, must brought to t	he notice of D.F.O. /J.I	F.O. (Salary)	
mark · DATE	OF JOINING		· · · · ·	

<u>Step 8.</u> To take print of the salary slip press right click on the mouse and select the print option as shown below.

010/2010		Pay Slip - AMU			
Aligarh Mu Salam Slin far the Month of	Islim University - Aligarh,	Septe Finanace & Accou	mber-2016 nts Department		
Salary Sup for the Month of	September 2016	Iviani	FUND		
Name Name of	The Employee	Permai	ient ID : PID		
Designation DESIGN.	ATION OF THE EMPLOY	EE Salary	Register : ENG	38MIU	
Department : DEPART	MENT	Increm	ent Due on : 01.07	.2017	
Pay Band : 37400-67	000 Grade Pay :100	00 Pay in	Pay Band : 49,95	0.00	
PAY 59,9	50.00 ITAX	27,634.0	0 Bank Name		
DA 74,9	38.00 LIC	Back	Alt+Left Arrow		
HRA 11,9	90.00 PF	Feeward	Alt - Pight Arrow		
TRANS 3,60	0.00 CGIS	Forward	Ait+Kight Arro		
	MAS	Reload	Ctrl+	×)16	
		Save as	Ctrl+		
		Print	Ctrl+		
ample [Dav Clin				
ampier	ay Silp	Translate to Englis	h		
GROSS 150	478.00 DEDUCTI	Rotate clockwise	Ctrl+	1 1 00	
Note - Error if any must h	rio.oo DEDUCH	Rotate counterclo	kwise Ctrl+	1.00	
Romark : DATE OF ION	rought to the notice of D.I			<u> </u>	
Remark : DATE OF JOIN	INO	Inspect	Ctrl+Shift+	1	

<u>Step 9.</u> On clicking to the print option, below shown screen will come in front of US. Again clicking on the print button which will print our Salary Slip to update our records.

Print Total: 2 sheets	s of paper
	Print Cancel
Destination	Change
Pages	 All e.g. 1-5, 8, 11-13
Copies Paper size	1 + - A4 ~
5	🕑 Fit to page
Print using sys	item dialog (Ctrl + Shift + P)