

Dated: 19.8.2010

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OFFICE MEMO

Subject: Guidelines for financial support to Students/Research Scholars for attending Seminars/Conferences/Field Work and Publications.

1. The University Grants Commission has approved an allocation of Rs.60.00 lacs in the General Development Grant of XI Five Year Plan under the broad head "Students Amenities" for the purpose of providing financial assistance to the Students for participating in Seminars/Conferences/Field Work and Publications on the recommendation of CASR during the plan period i.e. upto 31.3.2012.

2. The eligibility criteria and quantum of financial support will be as follows:

A) Participation in National/International Conferences/Seminars in India/ Abroad:

i) The National/International Conferences/Seminars should be in the relevant field of the participants and capable of enhancing skills or adding to the professional accomplishment of the participants.

ii) Financial support would be provided to those bonafide Students/ Research Scholars whose papers have been accepted for oral presentation.

iii) Financial assistance to the selected bonafide Students/Research Scholars for participation in International Conference/Seminar/ Symposium held abroad, would be provided on 100% basis in respect of the following, once during the plan period ending on 31.3.2012:

a) Airfare (To and fro) by Economy Class

b) Airport Tax

c) Visa Fee

d) Registration Charges

e) Daily Allowance and Accommodation Charges as admissible to a Lecturer as per the University Rules.

iv) Bonafide Students/Research Scholars selected for participation in Conferences/Seminars held in India would be eligible for financial assistance in respect of the following, once in a year during the plan period ending on 31.3.2012:

a) Registration Charges, if any, on 100% basis.

b) Traveling Allowance and Dearness Allowance as admissible to a Lecturer as per the University Rules, subject to a maximum of Rs.10,000/-.

B) Field Work:

Bonafide Students/Research Scholars who are required to carry out Field Work in the relevant area of their studies outside the Aligarh, would be eligible for reimbursement of Traveling Allowance as admissible to a Lecturer as per the University Rules, subject to a maximum of Rs.10,000/- once in a year during the plan period ending on 31.3.2012:

C) Publication:

Financial support to the bonafide Students/Research Scholars upto 50% would be provided for publishing high quality research paper in the journals of National/International repute and articles in refereed journals once in a year during the plan period ending on 31.03.2012.

3. Students/Research Scholars seeking financial assistance for the above purposes may apply on the prescribed application form along with the necessary documents in support of the request to the Chairman of the Department concerned for the consideration by the CASR. Where it is not feasible to obtain prior recommendation of the CASR, the Vice-Chancellor may approve the financial support on the joint recommendation of the Supervisor (if any), the Chairman and the Dean concerned. A copy of the Application form is enclosed.
4. The processing of all such cases would be done by the Academic Section.
5. The above guidelines have been approved by the Vice-Chancellor, in exercise of the powers vested in him under Section 19(3) of the AMU Act, 1920 (as amended upto date), on behalf of the Academic Councils and the Executive Council.

Encl: As mentioned in Para 3.

No.F.5-34-EP/DS/407

Distribution:

1. All Deans of the Faculties/DSW
2. All Chairman of the Department of Studies
3. All Principals of the Colleges/Polytechnics
4. All Directors of the Centres
5. Co-ordinator, Interdisciplinary Bio-technology Unit
6. Co-ordinator, Centre of Professional Courses/BE Evening Courses
7. Public Relations Officer
8. Editor, AMU Gazette
9. Deputy Registrar (Councils) to report the matter to the Academic Council and the Executive Council.
10. Deputy Finance Officer (Grants/Bills/Advance/Budget)
11. Assistant Registrar (Academic)
12. P.S. to the Vice-Chancellor
13. Sr. P.A. to the Registrar/Finance Officer

(Prof. V.K. Abdul Jaleel)
REGISTRAR

Dated: 20.8.2010

REGISTRAR