

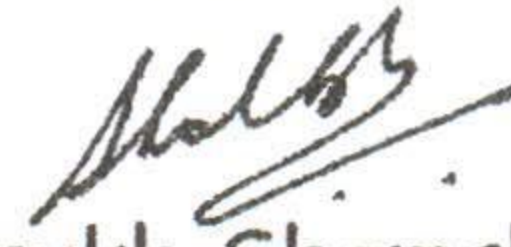
OFFICE OF THE REGISTRAR
(COUNCILS SECTION)
ALIGARH MUSLIM NIVERSITY
ALIGARH

Dated: September 17, 2013

OFFICE MEMO

The Vice-Chancellor in exercise of the powers vested in him under Section 19(3) of the AMU (Amendment) Act, 1981 and on behalf of the Executive Council has approved the sanction of 90% of fare advance as advance for availing the LTC/HTC facility in accordance with CCS Leave Travel Concession Rules to the university employees Teaching and Non-Teaching Staff with the modalities to be framed in consultation with the Finance Officer.

The action of the Vice-Chancellor will be reported to the Executive Council.


(Shahrukh Shamshad)
Group Captain (Retd.)
Registrar

D. No. (C)/ 6191

Dated: September 17, 2013

DISTRIBUTION:

1. All Deans of Faculties/Dean, Students' Welfare
2. All Chairmen of the Departments of Studies/Heads of the Offices
3. Finance Officer/Controller of Examinations
4. Directors/Coordinators of Institutes/Centres/Units/Academic Staff College/Health (MAS)
5. All Principals of Colleges/Polytechnics/Schools
6. Director, Computer Centre with the request to kindly place th instant notice on the University Website.
7. Proctor/University Librarian
8. All Provosts of Hall of Residence/NRSC
9. Chief Medical Superintendent, JNMC Hospital
10. Deputy Medical Superintendent, JNMC Hospital
11. Chief Medical Officer (University Health Service),
12. All Deputy Registrars/Deputy Finance Officers/Deputy Controllers
13. All Assistant Registrars/Assistant Finance Officers/Assistant Controllers
14. Property Officer, Department of Property & Waqfs
15. Assistant Registrars VC/PVC Secretariat
16. Sr. P.A. to Registrar/Finance Officer/Controller of Examinations
17. Sr. Programmer, computer Cell, Registrar's Office
18. Dealing Assistant E.C. to report to the Executive Council