

LIMITED TENDER INQUIRY (LTI)
Computer Centre
Aligarh Muslim University, Aligarh

D. No.: 97 /CC

Dated: 28/01/2017

Sealed tenders are invited from eligible bidders (viz. OEM [Zimbra] and/or those specifically **authorized by OEM for participation in this particular Tender**) related to **Zimbra Upgradation and technical support** of existing Data Centre (which is currently using Zimbra Collaboration Suite V8 at RHEL 6.0) at Computer Centre, **Aligarh Muslim University**, Aligarh as per following:

Scope of Work : Supply, Installation, Testing and Commissioning (SITC) of the item described in S.N. 1 of the table followed by two days onsite training on Zimbra

S. No.	Relevant information of existing Item	Proposed Software	Description of Item Required for upgrade	Tentative Quantity required for upgrade (Nos.)	Basic Price (in INR)	All taxes (in INR)	Total
1.	Zimbra Collaboration Suite (Profession Edition) Version 8.0	Up gradation of existing Zimbra Collaboration Suite to latest stable version with 24 X 7 Support	Up-gradation of Zimbra Collaboration Suite (latest and stabilised version as of January 2017/date of bid opening)	01			
			Premier Support 24X7	3 Years			

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Signature (With Seal)
Representative of bidding Firm

Secretary
Purchase Committee
Computer Centre, A.M.U.

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Terms and Conditions:

1. It is an LTI (Limited Tender Inquiry) for OEM and/or all those bidders who are authorised by OEM in writing (**latest by 4.00 pm of 04/02/2017**). All authorized bidders must submit their evidence of specific authorization pertaining to this LTI **latest by 4.30 pm of 04/02/2017** by emailing the same to emailadmin@amu.ac.in and also enclose true copy of the same along with the submitted bid for which the last date and time of submission is **11 am of 06/02/2017**.
2. Software required for upgrade should be reflected on the OEM portal with all license details
3. Bids of only those eligible bidders who can commit to supply requisite software within 07 calendar days from the date of confirmed order shall be considered. A declaration to this effect is required along with the bid as per **ANNEXURE-I**.
4. Successful bidder will also be required to successfully install and integrate the same with existing infrastructure as per requirement of technical team of Computer Centre AMU.
5. Purchase Committee Computer Centre (PCCC), AMU reserves the right to vary/alter the quantities as per requirement/funds availability at the time of procurement.
6. PCCC, AMU reserves the right to approve the rate of some articles or all articles and to reject any or all the quotations without assigning any reasons or to allot full or part of the supply to one or more bidders.
7. The payment shall be made against bills, after successful delivery, installation and commissioning.
8. In-case the article is not according to specifications, the cost of the returning them will be borne by the supplier.
9. All the rates should be valid for at least 3 months from the date of opening of bid.
10. Conditional bids & quotation containing uncalled for remarks may be rejected by PCCC, AMU.
11. The quotation should be given **only** on the letter head of the firm with **sales tax number/service tax number**.
12. The prices should be inclusive of all applicable taxes.
13. The bid shall be accepted at Office of the Director, Computer Centre **until 11:00 am** on **06/02/2017**. The bids will be opened on the same day (i.e. **06/02/2017**) at **11.30 am** (bid opening venue : Conference room, Computer Centre, AMU, Aligarh).
14. Bidders are welcome to participate in the bid opening event (as per details specified on point no. 13) on their own expenses.
15. Only OEM [Zimbra] and/or those specifically authorized by OEM for participation in this particular Tender are eligible to participate in this limited tender.
16. Bidding firm should have relevant experience of installation and management of Zimbra Server on VMWare.
17. For any clarifications required pertaining to existing infrastructure as a part of preparation for participation in this tender, eligible bidders may contact over email at emailadmin@amu.ac.in clearly mentioning their query within the body of the email and specifying the subject of email as "**Request for Clarification- Zimbra Tender dated 28/01/2017**".

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Signature (With Seal)
Representative of bidding Firm


28/01/2017
Secretary
Purchase Committee
Computer Centre, AMU
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