



**UNIVERSITY GUEST HOUSES,
ALIGARH MUSLIM UNIVERSITY,
ALIGARH.**

(Form for Dinner/Breakfast/Lunch)

Name of the Applicant : _____

Designation : _____

Address with Mobile No. : _____

I.D. No. : _____

Department : _____

Type of Meal : Breakfast Lunch Dinner

No. of Pax (Persons) : _____

Menu : 1. _____ 2. _____ 3. _____
4. _____ 5. _____ 6. _____
7. _____ 8. _____ 9. _____
10. _____ 11. _____ 12. _____

Date of Function : _____

Rates : **W.e.f. 01.02.2012 (All subject to approval)**

i. **Dining Hall** : **Rs. 1,000/-**

ii. **Veg.Food (Standard Menu)** : **Rs. 100/- (Paneer Sabzi, Seasonal Veg., Dal, Plain Rice, Roti, Salad, Raita & Sweet Dish).**

iii. **Non-Veg. Food (Standard Menu)** : **Rs. 125 /- (Chicken Dish, Dal, Rice, Roti, Salad & Sweet Dish)**

(Additional item requested would be charged extra as per availability).
Additional Items with rates:

01 _____ 2. _____
03 _____ 4. _____

iv. **Service Charge** : **@ Rs. 10% of the total food charge**

Terms & Conditions:

1. Meals once booked can not be cancelled within 24 hours.
2. Additional plates would be charged extra, if available.
3. All payments need to be made in advance.
4. No packing of any unconsumed food items will be allowed in any case.
5. Except lunch/dinner/breakfast(duly approved) the dining hall will not be used for any other purposes.
6. Dining Hall can only be booked for maximum 100 persons.
7. University has the right to cancel any/all bookings without assigning any reason.
8. University Guest House will not be held responsible in any case of any natural calamities, power cut, political unrest and maintenance for cancelling the booking.
9. All the parking of the vehicle will be outside the Guest House.

Forwarded by the

Chairman/H.O.D.
(Seal)

For Office use only

Approved/Not Approved

Remarks:

**Member-in-Charge
University Guest Houses**