



## ALIGARH MUSLIM UNIVERSITY, MURSHIDABAD CENTRE

Established in 2010 empowered by Section 5(2)(C) of the A.M.U. (Amendment) Act, 1981 and under Section 12(2) of the University Act. [Act XL 1920 and A.M.U. (Amendment) Act, 1972]

Accredited by NAAC in 'A' grade

Jangipur Barrage (Ahiron); Murshidabad-742223; West Bengal; India

Phone: 03483-230040

Mobile: 09933625416

E.Mail: director.amucm@gmail.com

Website: [www.amu.ac.in/murshidabad](http://www.amu.ac.in/murshidabad)

Ref. No. AMUMC-WB/DIR/ 2716

Dated: 12.01.2017

# Tender Notice

Tender Notice Ref. No. : AMUMC-WB/DIR/2714 dated 11/01/2017

Sealed bids are invited for providing catering services for the students of the Centre. Tender documents can be downloaded from the website <http://www.amu.ac.in/murshidabad/>. Last date for submission of sealed bids are 04/02/2017 upto 3:00 P.M.

Sd/-

Director

AMU Centre, Murshidabad

Copy in communication to:

1. SDM, Jangipur with request to display your office notice board
2. BDO, Raghunathganj with request to display your office notice board
3. BDO, Suti-I with request to display your office notice board
4. BDO, Suti-II with request to display your office notice board
5. BDO, Samsorganj with request to display your office notice board
6. BDO, Farakka with request to display your office notice board
7. BDO, Sagardighi with request to display your office notice board
8. Published in news paper "Kalom"



Dr. Badaruddoza

Director

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Director

AMU Centre, Murshidabad

Jangipur Barrage, Ahiron

Murshidabad - 742223 (W.B.)



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Jangipur Barrage (Ahiran), Murshidabad, West Bengal-742223, India

Phone: +91-3483-230030/40

Mobile: +91-9933625416

E-Mail: director.amucm@gmail.com

Ref. No. : AMUMC-WB/DIR/2714

Dated: 11/01/2017

# Tender Document

Contract

for

Providing Catering Services for the students of  
the Centre's Dining Hall/Canteen

at

Aligarh Muslim University Centre, Murshidabad



## Tender Document

The Aligarh Muslim University Centre Murshidabad invites sealed tender/bid from reputed and experienced firms for "Providing Catering Services for the students (approximately 300) of the Centre Canteen/Dining Hall" at Jangipur Barrage (Ahiran), Suti, Murshidabad, West Bengal-742223.

The tender documents will be available for sale from 12.01.2017 to 31.01.2017 in the office of the Director on payment of Rs. 500/- as application fee. The tender document can also be downloaded from Centre's website [www.amu.ac.in/murshidabad/](http://www.amu.ac.in/murshidabad/). In case the tender document is downloaded from the website the bidder shall have to submit the application/document fee as D.D. in favour of Director, AMU Centre, Murshidabad payable at Omarpur Branch (Branch Code:12355) at the time of submitting of the tender, failing to which the tender will not be accepted.

The tenderer/bidder should fulfill the following terms conditions:

1. The companies/contractors should have at least 5 to 7 years' experience in providing above mentioned services to the Hostels, Educational Institution etc.
2. Contractor will be subject to minimum period of 10 months on experiment basis.
3. Centre will provide Gas Bank (without refilling of gas), Dining Hall/Canteen's Kitchen Area & wash area as available in the Centre.
4. Electricity charges will be borne by the company/contractor (For Kitchen, Store Room, Rest Room and the Wash Area as per Meter reading).
5. All the utensil material etc. will be standard companies and will be provided by the company/contractor for preparing servicing the food to the students.
6. The time schedule for Break Fast, Lunch and Dinner is following:  
Break Fast: 7:30 to 8:30 A.M  
Lunch: 1:30 to 3:30 P.M  
Diner: 8:00 to 10:00 P.M
7. One supervisor would be deputed to have over all cleaning of the premises done satisfactory and proper usage of materials will be monitored by the person to be authorised by the Director.
8. The Caterer shall not make or permit any construction of structural alternation or additional fittings inside the premises or the work place without prior written approval of the authority.
9. The Centre will not be liable to any outstanding dues of the students.
10. The Caterer shall vacate the leased premises and handed over all fixture and furniture etc. which are University property in good condition at the termination of the contract.



*[Handwritten Signature]*

11. The kitchen area to be well maintained – Hygiene and presentation of not only the venue but also the staff should be given the most priority.
12. Reliability, quality and hygiene are factors based on which the caterer will selected.
13. The employees of the Caterer should wear proper uniform.
14. Employment of Child Labour (below the age of 18 years is totally prohibited).
15. Smoking and consumption/distribution of Alcohol is strictly prohibited.
16. The University reserves the right to review and modify the terms & conditions periodically.
17. Since the service include and eatable, PFA rules 1955 is binding on the Caterer.
18. The Caterer shall pay a nominal license fee Rs. 10,000/- per annum (i.e.10 months).
19. The Caterer shall deposit Rs. 50,000/- (Fifty thousand) only as interest free caution deposit which shall be refundable after the expiry of the agreement after adjusting applicable deduction (if any).
20. Any other relevant matter for better functioning of the mess will be included at the later date.
21. The tenders, which should always be placed in sealed cover with "Providing Catering Services to the students of the Centre (Canteen/Dining Hall)" written on the envelopes, will be submitted upto 3.00 p.m. on 04.02.2017 in the tender box lying at Administrative Building, AMU Centre, Murshidabad and the tender/bid will be opened on the same day at 3.30 p.m. at the same building.



Director

Aligarh Muslim University Centre, Murshidabad

**Dr. Badaruddoza**  
*Director*  
AMU Centre Murshidabad  
Jangipur Barrage, Ahran  
Murshidabad – 742223 (W.B.)

**Aligarh Muslim University Centre, Murshidabad**  
**MENU CHART FOR THE DINING HALL/CANTEEN**

Sl. No.	Day	Breakfast	Lunch		Dinner	
01	Monday	Puri, Sabzi & Tea	Chicken Biryani (01 Piece Chicken & 01 Piece Potato) & Raita		Dal, Rice, Roti	Seasonal Veg
02	Tuesday	Bread, Butter & Tea	Dal, Rice, Roti	Egg Curry (No. of Egg=1 & Aloo=1)	Dal, Rice, Roti	Rajma-Aloo
03	Wednesday	Pratha, Sabzi & Tea	Dal, Rice, Roti	Seasonal Veg	Dal, Rice, Roti	Chana Aloo
04	Thursday	Bread, Butter & Tea	Dal, Rice, Roti	Mixed Seasonal Veg.	Dal, Rice, Roti	Egg Curry (No. of Egg=1 & Aloo=1)
05	Friday	Puri, Sabzi & Tea	Tahri, Salad & Anchar		Dal, Rice, Roti	Chicken Curry & Sweets
06	Saturday	Bread, Butter & Tea	Dal, Rice, Roti	Egg Curry (No. of Egg=1 & Aloo=1)	Dal, Rice, Roti	Seasonal Veg
07	Sunday	Pratha, Sabzi & Tea	Dal, Rice, Roti	Seasonal Veg	Dal, Rice, Roti	Chana-Aloo

Note:

1. Quantity of Roti/Chapati= 3 Pieces for each member (approx 150 gms.)
2. Quantity of cooked rice = 200 gms (approx.)
3. Quantity of chicken= 100 gms. (approx.)
4. Quantity of potato/aloo=1/2 size of normal aloo/potato



*Badaruddoza*

Director

Aligarh Muslim University Centre, Murshidabad

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*Director*  
 AMU Centre Murshidabad  
 Jangipur Barrage, Ahiran  
 Murshidabad - 742223 (W.B.)

## PRICE BID

FOR CATERING SERVICES IN THE CENTRE'S DINING HALL/CANTEEN FOR THE STUDENTS AT AMU CENTRE, MURSHIDABAD

1. Name and Address of the caterer with Phone No. and E-Mail ID (if any):
2. Licence No./Registration no.:  
(Issued by the Dept. of labour Central/State Govt.)
3. Past Experiences of running Dining Hall/Hostel/Canteen etc. (Proof of experience to be submitted):

Sl. No.	Organization to whom service was provided	Nature of service	Period of Service	Remarks (if any)

4. Bidders Solvency (Capital employed):
5. Turnover per anum (last three financial years):
6. No. of Employee (as on December 31, 2016):
7. Caterer should provide rate in the following pattern:  
Monthly rate for one member: Rs.  
(as per prescribed menu chart of the Centre)

### Declaration:

This is to certify that I/We before signing of this tender have read carefully and fully understand the terms & conditions herein and undertake myself/ourselves to abide by this.

Date:

Place:

Full Signature of the Tenderer  
with date & seal