

CONFIDENTIAL

ALIGARH MUSLIM UNIVERSITY, ALIGARH

Form for Reporting Case of Unfair Means or of Indiscipline/Discorderly Conduct, etc at the Examination Centre

Note :—One sheet should be used for one case only

Name of the Examination Centre.....

.....EXAMINATION, 200...

Name of offence.....
(Unfair means, discorderly conduct, talking to others or helping others impersonation etc.)

1 Name of the candidate.....

2. Roll No. and Enrolment No. { Roll No Enrolment No.

3. Regular/Ex-Student/Teacher/Private { 4 Hall

4 Subject/Paper and Place { Subject..... Paper.

Dated..... 200 Place Time A.M. P.M.

I. Particular of books, papers, or any unauthorised material etc. found in possession of the candidate and submitted alongwith the answer book and this report. [All these should be signed by the Head Invigilator].

1. Name of book ... { 1.
2.
3.

2. Number of torn leaves of books (in words)

3 Number of (1) Manuscript slips, (2) sheets { 1.
2.
3.

Any other unauthorised material (cover of the ink bottle, ruler, handkerchief, cloth etc.) { 1.
2.
3.

II. Statement of the candidate to be obtained in his/her own handwriting :

1. Were the above articles recovered from his possession: desk etc. ?

2. Why did he have them in spite of clear instructions ?

3. Did he make any use of them

4. Has he any thing else to state about the matter ? {
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*Certified that this statement was made in my presence

Certified that the candidate declined to give any statement

Head Invigilator

Signature of the Candidate

Dated.....200...

Dated.....200

*Certificate not applicable should be crossed by the Head Invigilator.

P.T.O.

III. Report of the Invigilator.

Dated.....200...

Signature of the Invigilator.....

IV. Report of the Head Invigilator of the Examination Centre

Head Invigilator.....

V. Report of the Superintendent of the Examination Centre :--

Superintendent of the Examination Centre

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- Note :—**
1. The report of the invigilator/Head Invigilator should be clear and unambiguous.
 2. The copies of the question paper should be enclosed with the answer-book.
 3. In case of copying, the portion copied from the ~~mass~~/book etc., should be marked in red ink and signed by the Invigilator concerned.
 4. The material found in the possession of the candidate should be sent alongwith the report.